

PREPARING FOR THE FUTURE

ACQUISITION CAREER MANAGEMENT WORKFORCE BRIEF



ACQUISITION SUPPORT CENTER
Workforce Management Division



ORGANIZATION CHART



Primary DACM Representative in the Regions
Regional Senior Leadership Interface for USAASC
Provide Career Management Support for Civilian AL&TWF
Promote Awareness of USAAAC Initiatives
Develop/Implement USAAAC Policies and Programs
Provide Education and Training Opportunities
Support Competitive Development Group/Army
Acquisition Fellowship

Enhance Communications to the Workforce
Oversee Army Acquisition Corps (AAC) Issues
Conduct Site Visits
Process all Acquisition Certifications
Process all AAC Memberships/ Waivers
Primary linkage to ACMA's

DEFENSE ACQUISITION WORKFORCE IMPROVEMENT ACT (DAWIA/DAWIA II)

Title 10, *United States Code*, Chapter 87 (National Defense Authorization Act for 1991)

- **Mandates our requirements**
- **Establishes single Acquisition Workforce**
- **Identifies required training, education and experience for all career fields and levels**
- **Provide opportunities to acquire the education, training and experience necessary to qualify for senior acquisition positions**
- **DoD Desk Guide for AT&L Workforce Career Management and Army Supplement: <http://asc.army.mil/career/pubs/default.cfm?pub=civilian>**

AL&T Workforce Member What Does That Mean??

Rating Supervisor Responsibilities

- **Assess employee's strengths and developmental needs**
- **Develop and execute Individual Development Plans (IDP) in partnership with employee**
- **Ensure employee meets certification and Continuous Learning Point (CLP) requirements**
- **Provide quality evaluations**
- **Develop and mentor employees for future leadership positions**



Employee Responsibilities



- **Understand and meet certification and CLP requirements**
- **Maintain Acquisition Career Record Brief (ACRB) and IDP**
- **Apply for certification when criteria standards are met**
- **Understand Army Acquisition Corps requirements and apply when eligible**
- **Take advantage of special opportunities for AL&T Workforce Members**
- **Develop leadership skills and apply for leadership positions**
- **Seek out mentors**

Help Within Your Organization

Acquisition Career Management Advocates (ACMAs)

- Elite, highly-trained acquisition professionals
- Serve as two-way communicator link:
 - ❖ Communicates USAASC's initiatives to the AL&T Workforce Members for Director and Deputy Director, Acquisition Career Management (DACM and DDACM)
 - ❖ Communicates the AL&T Workforce Members' concerns and issues to the DACM and DDACM

Organizational Acquisition Points of Contact (OAPs)

- Provide broad acquisition career management guidance to their staff
- Provide status reports and compile information on AL&T Workforce Members for their organization's leadership
- Disseminate current information on programs, education, training, and competitive opportunities
- Provide a direct link to the Acquisition Career Managers
- List of all OAPs can be found at <http://asc.army.mil/web/workforce-management/>. Click on "OAP Listing".



CAREER ACQUISITION MANAGEMENT PORTAL (CAMP)

CAREER ACQUISITION PERSONNEL AND POSITION MANAGEMENT INFORMATION SYSTEM (CAPPMIS)

CAMP / CAPPMIS

The following application modules are located in or can be access through CAPPMIS:

- **Acquisition Career Record Brief (ACRB)**
- **Individual Development Plan (IDP)**
- **Army Training Requirements & Resource System/ATRRS
Internet Training Application System (ATTRS/ITAS)**
- **Continuous Learning Points (CLPs)**
- **Certification Management System (CMS)**
- **Army Acquisition Professional Development System
(AAPDS)**
- **Army Acquisition Corps Management System (AAC MS)**

CAMP

<https://rda.altess.army.mil/camp/>

It takes 2-4 weeks for new and changed personnel information to show up in the database.

CAREER ACQUISITION MANAGEMENT PORTAL

LOGIN
Login using CAC
Create New Account
Ask An ACM

Welcome to the new Career Acquisition Management Portal (CAMP)

Once you login, you will have access to all of your USAASC applications, including the ACRB, IDP, SRPE, CMS, AAPDS, AAC MS, and the SAAEC. If you need assistance, or need to apply for a CAMP account, please contact the Helpdesk.

First time users must click on "Create New Account" the first time they login.

Workforce contacts the "Ask An ACM" helpdesk from this link or the "Help Request" button in CAPPMIS.

New Account Activation

CAREER ACQUISITION MANAGEMENT PORTAL

NOTICE:

CAMP and all CAPPMS applications will be unavailable from 0600 EST to 0900 EST Thursday, February 9th due to the bi-weekly data refresh.

NEW ACCOUNT ACTIVATION

Please validate your CAC using the button below to begin the new account activation process.

Note: your browser may flicker or display a white page during CAC authentication; this is normal.

Validate CAC

Cancel

New Account Activation

CAREER ACQUISITION MANAGEMENT PORTAL

ACCOUNT VALIDATION

Your account information will be automatically imported to the CAMP databases during the bi-monthly data refresh. To connect your login credentials to your account, please validate the following information:

1. Enter your DATE OF BIRTH:

★ (mm/dd/yyyy)

2. Enter the LAST 4 DIGITS of your SSN:

★ (last four digits only)

3. Click continue

Continue

Cancel

★ Designates Required Field

If you have issues validating your account, please fill out a [help request](#) for assistance.

Screen Shot from "Ask An ACM" link on CAMP LOGIN page

CAREER ACQUISITION MANAGEMENT PORTAL

NOTICE:

CAMP and all CAPPMS applications will be unavailable from 0600 EST to 0900 EST Thursday, February 9th due to the bi-weekly data refresh.

LOGIN

Login using CAC

[Create New Account](#)

[Ask An ACM](#)

Welcome to the new Career Acquisition Management Portal (CAMP)

Once you login, you will have access to all of your USAASC applications, including the ACRB, IDP, SRPE, CMS, AAPDS, AAC MS, and the SAAEC. If you need assistance, or need to apply for a CAMP account, please use the links to the left.

Effective November 10, 2011, all users must utilize CAC authentication to gain access to their CAMP account. If your CAC is not associated with your existing CAMP account, click "Login using CAC" and follow the instructions.

Questions prior to CAMP
access click "For Help
AskAnACM " Link

Screen Shot from "Ask An ACM" link on CAMP LOGIN page

CAREER ACQUISITION MANAGEMENT PORTAL

HELP REQUEST[FAQ](#)

♦ **First Name**

♦ **Middle Initial**

♦ **Last Name**

♦ **.mil Email Address**

Must be a valid email address

♦ **Confirm .mil Email Address**

Must match email address

♦ **Notify Supervisor**

☐ Yes ☐ No

♦ **Phone**

-

Phone Format: XXXX-XXXXXX (no dashes, extension optional)

Command

Organization (Max 50 characters)

♦ **Subject**

Please Select a Subject Area:

♦ **Problem Description** (Max 500 characters)

Total Character Count: 0

Upload Attachment

♦ Designates Required Field

Organization Rep

N/A

If you have a CAPP MIS file,
must enter email address
listed on ACRB in CAPP MIS.

CAREER ACQUISITION MANAGEMENT PORTAL

NOTICE:

CAMP and all CAPPMIS application
weekly data refresh.

February 9th due to the bi-

Login once account has
been created

LOGIN

Login using CAC

[Create New Account](#)

[Ask An ACM](#)

Once you login, you will have access to all of your USAASC applications, including the ACRB, IDP, SRPE, CMS, AAPDS, AAC MS, and the SAAEC. If you need assistance, or need to apply for a CAMP account, please use the links to the left.

Effective November 10, 2011, all users must utilize CAC authentication to gain access to their CAMP account. If your CAC is not associated with your existing CAMP account, click "Login using CAC" and follow the instructions.

CAREER ACQUISITION MANAGEMENT PORTAL

ACCEPTABLE USE POLICY

1. YOU ARE ACCESSING A U.S. Government (USG) INFORMATION SYSTEM (IS) THAT IS PROVIDED FOR USG-AUTHORIZED USE ONLY.
2. By using this IS (which includes any device attached to this IS), you consent to the following conditions:
 - a. The USG routinely intercepts and monitors communications occurring on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
 - b. At any time, the USG may inspect and seize data stored on this IS.
 - c. Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.
 - d. This IS includes security measures (e.g., authentication and access controls) to protect USG interests—not for your personal benefit or privacy.
 - e. Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

I understand and accept

CAREER ACQUISITION

CAMP PROFILE

NOTICE:

CAMP and all CAPP MIS applications will be unavailable from 0600 EST to 0900 EST Thursday, February 9th due to the bi-weekly data refresh.

NEWS

- Your last login was on 02/08/2012 at 01:51:45 AM
- If your organization has migrated to DISA Enterprise Email, [update your CAMP account](#) with your new email address to continue receiving CAMP notifications.
- Changes have been made to the ACRB, effective 14 July 2011. Please click [here](#) for further information or [view your ACRB](#) to see the updates.

PROFILE

Name: YVES B JACKSON
Position Title: ACQUISITION CAREER MANAGER
Organization: HQ USAASC
E-Mail: YVES.JACKSON@US.ARMY.MIL

FAQS

What is CAMP?

CAMP is the new Career Acquisition Management Portal, housing all of the USAASC Applications in one convenient location, and using a single login.

Why switch to CAMP?

Technical Support

[Change Email Address](#)

Ask An ACM

575-678-2247

DSN: 258-2247

Email: [Ask An ACM](#)

Useful Links

[USAASC Homepage](#)

[Download Blank ACRB](#)

[ACRB Instructions](#)

[AITAS](#)

[ATRRS/AITAS Video Tutorial](#)

[Find Your ACM](#)

Camp Applications



SAAEC



supporting the acquisition workforce

HOME

ACRB

IDP

SRPE

CMS

AAPDS

AAC MS

[Change Password](#)[Change E-Mail](#)

CAPPMIS

CAPPMIS (Career Acquisition Personnel and Position Management Information System)

Please click the application acronym below for a full description:

[ACRB](#) [IDP](#) [IDP ADMIN](#) [SRPE](#) [CMS](#) [REPORTS](#) [AAPDS](#) [WFM](#) [AAC MS](#)**ACRB (Acquisition Career Record Brief)**[Return to Top](#)

ACRB is a one-page display of pertinent acquisition information. The ACRB is primarily designed for civilian members of Army Acquisition, Logistics and Technology (AL&T) Workforce. It contains your personal, position, assignment, training, education, awards and certification information. The ACRB Edits module allows Army civilians the ability to edit certain sections of their ACRB. Army Acquisition Reserve (AR) and National Guard Bureau (NGB) workforce members utilize the ACRB to reflect their acquisition qualification. Active Army Acquisition Officers official record is the Officer Record Brief (ORB).

IDP (Individual Development Plan)[Return to Top](#)Questions while
in CAPPMIS

Screen Shot from "Help Request" link in CAPPMIS

CAREER ACQUISITION MANAGEMENT PORTAL

ASK AN ACM

Problem Area

Please Choose One: ▼

[FAQ](#)

Problem Description (Max 500 characters)

Total Character Count: 0

Notify Supervisor

☐ Yes ☐ No

Upload Attachment

Submit Request

Organization Rep

N/A ▼

◆ Designates Required Field

CAREER ACQUISITION MANAGEMENT PORTAL

ASK AN ACM

Problem Area

Please Choose One:

- ACQ CORPS - Acq Corps Membership Questions
- ACRB - ACRB Issues
- AETE OPPORTUNITY - Opportunities i.e. ATAP, CDG, SLRP etc.
- CAPPMIS - Obtain CAPPMIS Account
- CAPPMIS REPORTS - CAPPMIS Reports
- CAREER ADVICE - Career Advice, General
- CMS CERTIFICATION - Certification Submission, Denial, appeal
- FULFILLMENT - Fulfillment/Equivalency for DAU Training
- DAU TRAINING - DAU training i.e. Reservations, Travel etc.
- DCPDS ISSUE - Position Coding, Level, Career Field
- IDP CLP - CLP Questions and Issues
- IDP - IDP Issues
- OTHER - Other Subjects
- POLICY - Policy Questions
- SRPE EVAL - Senior Rater Potential Evaluation
- TED - TED-CAPPMIS issues
- WAIVERS - Waiver Request CAP, Out of Sequence, Position or Prerequisite Waiver

[FAQ](#)

Organization Rep
N/A

NOTE: If request is “Returned for Action,” you need to submit a new request which includes the new information.

CAPP MIS HOME PAGE

supporting the acquisition workforce

HOME**ACRB****IDP****SRPE****CMS****AAPDS****AAC MS**[Change Password](#)[Change E-Mail](#)**ACRB Tab**

View, Print, Edit

IDP TabView, Edit, Print IDP
Manage CLP's
Supervisor
reviews/approves
Employee IDPs and
Initiates SRPE**SRPE Tab**Senior Rater
Potential
Evaluations**CMS Tab**Apply for
Certification
Print Certifications
CMS Documents**AAPDS Tab**Apply for Army
training and
developmental
opportunities**AAC MS Tab**Apply for Corps
Membership
Print Certificates**ACRB (Acquisition Career Record Brief)**[Return to Top](#)

ACRB is a one-page display of pertinent acquisition information. The ACRB is primarily designed for civilian members of Army Acquisition, Logistics and Technology (AL&T) Workforce. It contains your personal, position, assignment, training, education, awards and certification information. The ACRB Edits module allows Army civilians the ability to edit certain sections of their ACRB. Army Acquisition Reserve (AR) and National Guard Bureau (NGB) workforce members utilize the ACRB to reflect their acquisition qualification. Active Army Acquisition Officers official record is the Officer Record Brief (ORB).

IDP (Individual Development Plan)[Return to Top](#)

**ACQUISITION
CAREER RECORD
BRIEF
(ACRB)**

Acquisition Career Record Brief

- Snapshot of your acquisition history
- Used for verifying certification criteria and Corps status
- Used as a document of record for competitive boards
- Received via the web
- Updates/changes made by:
 - Individual AL&T Workforce members
 - ACMs
 - IDP/CL System
 - DCPDS (for US citizens and Local Nationals)
 - TOPMIS (Military), NGB and AR Personnel

ACRB Options

[View](#)
[Edit](#)
[Print](#)
[Print](#)
[Instructions](#)
[Tutorial](#)

Editable Fields

~~CLASSIFIED/PRIVACY ACT PROTECTED INFO~~

SECTION I - CURRENT POSITION DATA		SECTION II - SERVICE RECORD				SECTION III - MILITARY HISTORY				SECTION IV - PERSONAL			
TITLE ACQUISITION CAREER MANAGER	CLEARANCE TYPE Secret	INVESTIGATION TYPE Section 8(D), Ex	SVC COMP DATE 09/15/2008	WORKFORCE STATUS ACQ CORPS MEMBER	AAC ACCESSION DATE 08/30/2011	ARMY CIVILIAN		MAILING ADDRESS					
CATEGORY PROGRAM MANAGEMENT		DATE GRANTED 08/27/2010	CDG YEAR No	AAC CAREER FIELD PROGRAM MANAGEMENT	MONTHS OF ACQ EXP 108	STREET							
AAC CERT LEVEL REQ LEVEL II (INTERMEDIATE) CERTIFICATI			CAP No	AAC CERT LEV REQ Level II (Intermed)	AAC RESERVE STATUS AD Reg Ret (Under	CITY STAFFORD		STATE VA	ZIP 22554-6579				
COMMAND US ARMY ACQUISITION SUPPORT CENTER		CSL	KLP	ACMA/OAP	FAX	HOME PHONE							
PERSONNEL OFFICE FT BELVOIR, VA		DATE ENTERED PRESENT POSITION 06/16/2011	S-YR REVIEW DATE		E-MAIL								
ACQ POSITION TYPE ACQUISITION POSITION, NOT A CAP, NO		SECTION VII - EDUCATION				SECT							
SECTION VI - ACQ/LEADER TRAINING		PERFORMANCE AWD		DISCIPLINE		TROY UNIVERSITY		Bachelors Degree		DATE			
COURSE	TIME	NSPS PERFORMANCE BONUS	01/02/2011	BUSINESS, ADMIN & MGT,	YEAR	2011		PROGRAM MANAGER		09/26/2010			
Acquisition Workforce Brief	01/14/2011	NSPS PERFORMANCE INCREASE	01/03/2010	TROY UNIVERSITY									
Master Resilience Training	12/21/2010	NSPS PERFORMANCE BONUS	01/03/2010	DISCIPLINE									
Travel Card Program (Travel	11/03/2010			BUSINESS, ADMIN									
Congressional Ops Seminar	06/19/2010			INSTITUTION									
Organization Behavior	05/02/2010			DISCIPLINE									
PMT 250 PRGRM MGT TOOLS	01/28/2010			HIGHEST DEGREE	ACQ CORPS QUAL - CREDIT HRS		END DATE: 09/30/2014		POINTS: 0				
SAM 101- BASIC SOFTWARE ACQ	10/14/2009			Bachelors Degree	24 Credits Required								
SYS 101-FUNDAMENTALS OF SYS	07/30/2009			SECTION IX - ASSIGNMENT HISTORY									
ACQ 2018-INTRMD SYSTEMS ACQ	03/20/2009	FROM	MO	ORGANIZATION	LOCATION	COMMAND	DUTY TITLE	SERIES	GRADE	APC	SUPVR		
CLB 016-INTRODUCTION TO EAR	12/18/2008	06/16/2011	17	HQ USAASC	FORT BELVOIR VA	USAASC	ACQUISITION CAREER MANAGER	0301	NH-03	A	N		
CLB 007-COST ANALYSIS	11/20/2008	09/15/2008	33	HQ USAASC	FORT BELVOIR VA	USAASC	ACQUISITION CAREER MANAGER	0301	YA-02	A	N		
CLE 007-LEAN-SIX SIGMA	10/30/2008	12/10/2003	57	GSES L-3COMM/PEO SOLDIER	FT BELVOIR VA	USAASC	PROGRAM ANALYST			A	N		
NSPS HR Element/Performance	10/14/2008												
Anti-Terrorism Training	10/01/2008												
CON 110-MISSION SUPPORT VA	03/04/2008												

DCPDS

Workforce, DCPDS

DCPDS, ACM

DCPDS, ACM Workforce

ACM, ATRRS, Workforce

DCPDS, ACM, Workforce

I certify that, to the best of my knowledge and belief, all of my statements are true, correct, complete, and made in good faith.

Signed: _____ Date: _____

Reviewing Official's Signature: _____ Date: _____

The above named individual is Certified in the Career Field as annotated in Section X.

PRINT Certifying Official Grade/Name:

Signature: _____ Date: _____

Edit

Updating the ACRB

[illegible]



supp

Updating the ACRB



HOME

ACRB

IDP

SRPE

CMS

AAPDS

[View ACRB](#) [Edit ACRB](#) [Print ACRB](#) [Print Certifications](#) [ACRB Instructions](#) [ACRB Video Tutorial](#)

ACRB Disclaimer

A false statement on any part of this document may be grounds for not hiring you, disqualifying you from eligibility to participate in acquisition career development programs or terminating you after you are hired or selected for one of the acquisition career development programs. Also you may be administratively disciplined or punished by fine or imprisonment. - U.S. Code title 5 section 552a; title 18 section 1001; Art 107 MCM 1984 (1995 ed); AR 690-751.

I have read the above statement and certify that to the best of my knowledge and belief all of my statements are true, correct, complete and made in good faith.

Click Agree to edit your ACRB or Disagree to view your ACRB.

[Security/Privacy](#) [System Requirements](#) [DOD Computer User](#) [Text Links](#) [ATRRS/AITAS Video Help](#)

Updating the ACRB

ACQUISITION CAREER HISTORY											APT	API
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL			
7	0301	VA-02	Non-Supervisory	AS-QA616-1296069	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT			2	Acquisition Position, not a CAP, non-developmental	ACAT I & II Def Acq Program
Edit Back												

Previous Assignments												
MGT ANALYST												
[JPEO CHEM BIO DEF - FT BELVOIR - USAASC] [From 03/20/2007 to 11/19/2007]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL		APT	API
8	0343	VA-02	Non-Supervisory	AS-202366-1154721	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT			2	Acquisition Position, not a CAP, non-developmental	ACAT I & II Def Acq Program
MANAGEMENT ANALYST												
[JPEO CHEM BIO DEF - FT BELVOIR - USAASC] [From 03/22/2006 to 03/19/2007]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL		APT	API
12	0343	NH-03	Non-Supervisory	AS-202366-853749	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT			2	Acquisition Position, not a CAP, non-developmental	ACAT I & II Def Acq Program
MANAGEMENT ANALYST												
[ASC FORT BELVOIR - FT BELVOIR - USAASC] [From 11/23/2005 to 03/21/2006]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL		APT	API
4	0343	NH-03	Non-Supervisory	AS-QA438-367897	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT			2	Acquisition Position, not a CAP, non-developmental	None of the above
PROGRAM ANALYST												
[ASC FORT BELVOIR - FT BELVOIR - USAASC] [From 01/04/2005 to 11/22/2005]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL		APT	API
10	0343	NH-02	Non-Supervisory	AS-QA115-691548	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT	AE050503C		2	Acquisition Position, not a CAP, non-developmental	None of the above
ANALYST												
[FT BELVOIR - USAASC] [From 10/15/2004 to 01/03/2005]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL		APT	API
	0343	NH-02	Non-Supervisory	ANAS29802	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT				Acquisition Position, not a CAP, non-developmental	None of the above
PEO-PM SPT SPEC												
[ASC - FT BELVOIR - USAASC] [From 05/03/2001 to 10/14/2004]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL		APT	API
41	0301	NH-02		ANAS29802	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT	AE020183C		2	Acquisition Position, not a CAP, non-developmental	None of the above
STUDENT TRAINEE/CLERK												
[AESA - FT BELVOIR - USAASC] [From 05/24/1999 to 05/02/2001]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL		APT	API
24	0391	GS-03	Non-Supervisory				PROGRAM MANAGEMENT					
Edit Remove Add Back												

Editing Lines



support

Updating the ACRB

[HOME](#) [ACRB](#) [IDP](#) [ADMIN](#) [SRPE](#) [CMS](#) [TS](#) [AAPDS](#)[View ACRB](#) [Edit ACRB](#) [Print ACRB](#) [Print Certifications](#) [ACRB Instructions](#) [ACRB Video Tutorial](#)

ACRB Section IX - Assignment History

➔ = field is required

🔒 = field is not editable

➔ Start Date	05/24/1999		mm/dd/yyyy format
➔ End Date	05/02/2001		mm/dd/yyyy format
Unit Identification Code		🔍	
Organization	AAESA		
Location	FT BELVOIR VA		
Command	AE	🔍	
➔ Title	STUDENT TRAINEE/CLERK		
Occupational Series	0391	🔍	
Pay Scale	1002	🔍	
Acquisition Position Category	A - PROGRAM MANAGEMENT	▼	
Acquisition Certification Level	[select acl]	▼	
🔒 Acquisition Position Type			
Acquisition Position Indicator	[select api]	▼	
Supervisor	8 - Non-Supervisory	▼	
Position Description		⬆ ⬇ ⬆	
Save Back			

[Security/Privacy](#) [System Requirements](#) [DOD Computer User](#) [Text Links](#) [ATRRS/AITAS Video Help](#)

Updating the ACRB

ACQUISITION CAREER HISTORY
[USA ACQ SPT CTR - FT BELVOIR]

Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API
7	0301	VA-02	Non-Supervisory	AS-QA616-1296069	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT		2	Acquisition Position, not a CAP, non-developmental	ACAT I & II Def Acq Program
Edit Back											

Previous Assignments

MGT ANALYST

[JPEO CHEM BIO DEF - FT BELVOIR - USAASC] [From 03/20/2007 to 11/19/2007]

Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API
8	0343	VA-02	Non-Supervisory	AS-202366-1154721	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT		2	Acquisition Position, not a CAP, non-developmental	ACAT I & II Def Acq Program

MANAGEMENT ANALYST

[JPEO CHEM BIO DEF - FT BELVOIR - USAASC] [From 03/22/2006 to 03/19/2007]

Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API
12	0343	NH-03	Non-Supervisory	AS-202366-853749	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT		2	Acquisition Position, not a CAP, non-developmental	ACAT I & II Def Acq Program

MANAGEMENT ANALYST

[ASC FORT BELVOIR - FT BELVOIR - USAASC] [From 11/23/2005 to 03/21/2006]

Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API
4	0343	NH-03	Non-Supervisory	AS-QA438-367897	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT		2	Acquisition Position, not a CAP, non-developmental	None of the above

PROGRAM ANALYST

[ASC FORT BELVOIR - FT BELVOIR - USAASC] [From 01/04/2005 to 11/22/2005]

Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API
10	0343	NH-02	Non-Supervisory	AS-QA115-691548	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT	AE050503C	2	Acquisition Position, not a CAP, non-developmental	None of the above

PROGRAM ANALYST

[ASC - FT BELVOIR - USAASC] [From 10/15/2004 to 01/03/2005]

Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API
3	0343	NH-02	Non-Supervisory	ANAS29802	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT			Acquisition Position, not a CAP, non-developmental	None of the above

PEO-PM SPT SPEC

[ASC - FT BELVOIR - USAASC] [From 05/03/2001 to 10/14/2004]

Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API
41	0301	NH-02		ANAS29802	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT	AE020183C	2	Acquisition Position, not a CAP, non-developmental	None of the above

STUDENT TRAINEE/CLERK

[AAESA - FT BELVOIR - USAASC] [From 05/24/1999 to 05/02/2001]

Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API
24	0391	GS-03	Non-Supervisory				PROGRAM MANAGEMENT				

[Edit](#) [Remove](#) [Add](#) [Back](#)

Adding Lines



Updating the ACRB

[View ACRB](#) [Edit ACRB](#) [Print ACRB](#) [Print Certifications](#) [ACRB Help](#) [ACRB Video Tutorial](#)

ACRB Section IX - Assignment History

➔ = field is required

🔒 = field is not editable

➔ Start Date	<input type="text"/>	mm/dd/yyyy format
➔ End Date	<input type="text"/>	mm/dd/yyyy format
Unit Identification Code	<input type="text"/>	
Organization	<input type="text"/>	
Location	<input type="text"/>	
Command	<input type="text"/>	
➔ Title	<input type="text"/>	
Occupational Series	<input type="text"/>	
Pay Scale Code	<input type="text"/>	Input the DOD pay scale code from look up
Acquisition Position Category	[select apc]	
🔒 Acquisition Certification Level	[select apc]	
🔒 Acquisition Position Type	1 - PROGRAM MANAGEMENT - INTERNATIONAL ACQUISITION	
Acquisition Position Indicator	A - PROGRAM MANAGEMENT	
Supervisor	C - CONTRACTING	
Position Description	D - INDUST/CONTRACT PROP MGT	
	E - PURCHASING	
	F - FACILITIES ENGINEERING	
	H - PRODUCTION, QUALITY & MANUFACTURING	
	I - SCIENCE & TECHNOLOGY MGR	
	K - BUSINESS - FINANCIAL MANAGEMENT	
	L - LIFE CYCLE LOGISTICS	
	P - BUSINESS - COST ESTIMATING	
	R - INFORMATION TECHNOLOGY	
	S - SYSTEMS PLANNER, RESEARCH, DEVELOP ENGR	
	T - TEST & EVALUATION ENGINEERING	
	U - AUDITING (NO LONGER VALID FOR ARMY)	
	V - PROG MGT OVERSIGHT	
	W - SPRDE - PROGRAM SYSTEMS ENGINEER	

Fill in "Acquisition Position Category" for consideration as acquisition experience



Security/Privacy

ITRRS/AITAS Video Help

USAASC
ACQUISITION SUPPORT CENTER

INDIVIDUAL DEVELOPMENT PLAN (IDP)

IDP PURPOSE


- **Five year projection of training, education and experience needs.**
 - Required for each AL&T Workforce Member
 - Agreement between Individual and Supervisor
 - Automated process in CAPPMS
 - TED feeds into IDP automatically
- **Required to sign up for Defense Acquisition University (DAU) training.**
 - Determines funding source and priority for class seating.
 - Must be approved on IDP by Supervisor in order to apply for DAU courses.
- **Track completed activities for Continuous Learning Points.**
- **First step in adding non-DAU training to ACRB.**
- **Influences Army quotas for seats in DAU classes.**
- **Two Modules:**
 - Individual Module
 - Supervisor Module

IDP Main Page


HOME ACRB IDP SRPE CMS REPORTS AAC MS

[Home](#) [Planning](#) [History](#) [Supervisor](#) [IDP Documents](#)

Welcome

IDP Plan Last U 10/01/2012 – 09/30/2014 [nt Current Plan](#) 

Current CL Cycle: 10/01/2010 - 09/30/2012 **CLPs:** 0

Certification Status: Career Field Requirement Met 

If you need assistance on your IDP, please contact your designated [Acquisition Career Manager \(ACM\)](#).

- Welcome to the Individual Development Plan module.

News

- Current IDP Supervisor: [Redacted]
- Supervisor Email: THOMAS.EVANS1@US.ARMY.MIL
- Make sure the identified Supervisor and email address is correct. If not, please notify your correct Supervisor to make the change (s). Once corrected, the new information will reflect here. Please click here for [Supervisor instructions](#).
- Per the latest CL Policy, you may only receive CL points for college courses towards a degree and not for a degree itself. If you completed a degree and would like to get a degree added to CAPPMS, please contact your [Acquisition Career Manager](#) with a transcript.
- Your password expires in 15 days

Objectives/Goals

Short Term Objectives (1-3 years):

Level II Certification in Program Management and Obtain BS Degree in Business Management

Long Term Objectives (3-5 years):

Obtain MS Degree in Business Management

[Edit Objectives/Goals](#)

HOW TO ADD ACQUISITION OBJECTIVES

NOTICE:

The CAMP System and applications will be unavailable Wednesday, 12 March, from 0800 - 1130 hours due to the monthly data refresh.

Objective
guidelines

supporting the acquisition work

Note: TED users can add short term and long term goals in TED Goals/IDP section.

HOME ACRB IDP SRPE CMS AAPDS

Home Planning History Supervisor IDP Documents

Edit Objectives/Goals

Objectives should reflect overall broad career goals and specific development activities intended to accomplish them. The career goals should identify types of future positions desired, experience and training in other career fields, other education goals such as advanced degrees or a combination of all these. The developmental objectives should be attainable in reasonable time frames and do not have to be purely acquisition related. They can include items such as functional training, leadership education, professional activities and assignment experience that can lead toward the overall achievement of the broad career goals. Objectives require projections within a 5-year range in order for IDP update to be complete.

From Date: 12/13/2007 mm/dd/yyyy To Date: 12/12/2012 mm/dd/yyyy

Short Term Objectives (1-3 years):

Pursuing Level 2 certification in Program Management. Pursuing statutory business hours.

Long Term Objectives (3-5 years):

Obtain level 3 certification in two career fields

After creating objectives,
click Save.

Save Objectives/Goals

Cancel



sup

MAIN PLANNING SCREEN



HOME ACRB IDP

SRPE CMS

AAPDS

AAC MS

[Home](#) [Planning](#) [History](#) [Supervisor](#) [IDP Documents](#)Logged in as: AA BLANK 2
[Exit IDP Mirror](#)

Remaining Requirements for Primary/Current Career Level Certification

Your required career level certification: **PROGRAM MANAGEMENT - Level 1**

Training Requirements

- CLB 016 ([add](#))
- SYS 101 ([add](#))

Education Requirements

- No Education Requirements for your current Career Field

DAU Training Plan

(click column header to sort)

Planned DAU Training			
<input type="checkbox"/>	Title	Projected Start	Status
<input type="checkbox"/>	CLB 007-COST ANALYSIS ⓘ	02/23/2011	PENDING APPROVAL
<input type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT ⓘ	02/28/2011	APPROVED
Submit for Supv Approval Edit Item(s) Remove Item(s)			

Add DAU Training

[Submit/Review/Cancel DAU Application](#)

Click Course Status Label for info

ⓘ = Click for course information

Ⓔ = Course status is enrolled

Click on Add DAU Training.
This is where you will add
courses for certification.

Planned Non-DAU Training				
	Type	Projected Start	Projected Finish	Status
You have no Planned Non-DAU Training items in your IDP				
Complete Edit Item(s) Remove Item(s)				

Add Non-DAU Training

Add Other Training (free text)

ⓘ = Click for course information

Ⓔ = Course status is enrolled

Click Course Status Label for info

Education Plan

(click column header to sort)

ADDING DAU COURSES



supporting the Army's workforce



Enter the career field and certification level.

You may also search courses in secondary career fields.

Logged in as: AA BLANK 2

[Exit IDP Mirror](#)

Step 1: Search DAU Training

Search by Career Field and Level (Defaults to your Current Career Field and Level)

PROGRAM MANAGEMENT

1

Search

Search by Title ([Career Field Certification and Core Plus Developmental Guides](#))

1

2

3

Search

Step 2: Search DAU Training Results

(click column header to sort)

Select Training Below

<input type="checkbox"/>	Title		Required?	Req't Level	Notes
<input checked="" type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT		Mandatory	1	WEB-BASED ONLY
<input type="checkbox"/>	SYS 101-FUNDAMENTALS OF SYS PLANNING, RESEARCH, DEVELOPMENT & ENGINEERING		Mandatory	1	Effective 4/1/2008
<input checked="" type="checkbox"/>	CLB 007-COST ANALYSIS		Mandatory	1	Effective 4/1/2008
<input type="checkbox"/>	CLB 016-INTRODUCTION TO EARNED VALUE MANAGEMENT		Mandatory	1	Effective 4/1/2008
<input type="button" value="Add Items"/> <input type="button" value="Cancel"/>					

= Click for course information
P = Item is currently on your plan
 = Completed Training

ADDING DAU COURSES



supporting the acquisition workforce



HOME ACRB IDP SRPE CMS AAPDS AAC MS

[Home](#) [Planning](#) [History](#) [Supervisor](#) [IDP Documents](#)

Logged in as: AA BLANK 2

[Exit IDP Mirror](#)

Add DAU Training

NOTE: Please complete all the required fields below.

You are on item 1/1

Title: SYS 101-FUNDAMENTALS OF SYS PLANNING, RESEARCH, DEVELOPMENT & ENGINEERING

Note: Effective FY07

➡ ⓘ **Projected Start:** 02/28/2011

➡ **Status:** Planned

SAID Course ID: 41101

Projected CL Points: 35

CEU: 3.5

Save and Finish >>

Cancel

➡ = required
ⓘ = Click for more information

Make sure to click on
Save.



supp

ADDING DAU COURSES



HOME ACRB IDP IDP ADMIN SRPE CMS REPORTS AAPDS WFM AAC MS

Home Planning History Supervisor IDP Documents

ALERT:

- You have successfully added the following DAU courses to your training plan:
-SYS 101-FUNDAMENTALS OF SYS PLANNING, RESEARCH, DEVELOPMENT & ENGINEERING

Remaining Requirements for Primary/Current Career Level Certification

Your required career level certification: PROGRAM MANAGEMENT - Level 1

Training Requirements

- CLB 016 ([add](#))

The status of the course is 'Requires Approval' or yellow.

Once you send the entry to your Supervisor and your Supervisor approves it, the status will be 'Approved' and green.

DAU Training Plan

(click column header to sort)

Planned DAU Training			
<input type="checkbox"/>	Title	Projected Start	Status
<input type="checkbox"/>	SYS 101-FUNDAMENTALS OF SYS PLANNING, RESEARCH, DEVELOPMENT & ENGINEERING ⓘ	02/28/2011	REQUIRES APPROVAL
<input type="checkbox"/>	CLB 007-COST ANALYSIS ⓘ	02/23/2011	PENDING APPROVAL
<input type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT ⓘ	02/28/2011	APPROVED
<input type="button" value="Submit for Supv Approval"/> <input type="button" value="Edit Item(s)"/> <input type="button" value="Remove Item(s)"/>			

[Submit/Review/Cancel DAU Application](#)

Click Course Status Label for info
 ⓘ = Click for course information
 ⓘ = Course status is enrolled

Other Training Plan

(click column header to sort)

Planned Non-DAU Training					
<input type="checkbox"/>	Title	Type	Projected Start	Projected Finish	Status
You currently have no Planned Non-DAU Training items in your IDP					
<input type="button" value="Submit for Supv Approval"/> <input type="button" value="Mark as Complete"/> <input type="button" value="Edit Item(s)"/> <input type="button" value="Remove Item(s)"/>					

ⓘ = Click for course information
 ⓘ = Course status is enrolled



supp

ADDING NON-DAU COURSES



HOME ACRB IDP IDP ADMIN SRPE CMS REPORTS AAPDS WFM AAC MS

Home Planning History Supervisor IDP Documents

ALERT:

- You have successfully added the following DAU courses to your training plan:
-SYS 101-FUNDAMENTALS OF SYS PLANNING, RESEARCH, DEVELOPMENT & ENGINEERING

Logged in as: AA BLANK 2

[Exit IDP Mirror](#)

Remaining Requirements for Primary/Current Career Level Certification

Your required career level certification: **PROGRAM MANAGEMENT - Level 1**

Training Requirements

- CLB 016 ([add](#))

Education Requirements

- No Education Requirements for your current Career Field

DAU Training Plan

(click column header to sort)

Planned DAU Training			
<input type="checkbox"/>	Title	Projected Start	Status
<input type="checkbox"/>	SYS 101-FUNDAMENTALS OF SYS PLANNING, RESEARCH, DEVELOPMENT & ENGINEERING ⓘ	02/28/2011	REQUIRES APPROVAL
<input type="checkbox"/>	CLB 007-COST ANALYSIS ⓘ	02/23/2011	PENDING APPROVAL
<input type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT ⓘ	02/28/2011	APPROVED
<input type="button" value="Submit for Supv Approval"/> <input type="button" value="Edit Item(s)"/> <input type="button" value="Remove Item(s)"/>			

[Submit/Review/Cancel DAU Application](#)

Click Course Status Label for info

ⓘ = Click for course information

Ⓔ = Course status is enrolled

Click on Add Non-DAU Training or Add Other Training (Free Text).

Other Training Plan

(click column header to sort)

Planned Non-DAU Training					
<input type="checkbox"/>	Title	Type	Projected Start	Projected Finish	Status
You currently have no Planned Non-DAU Training items in your IDP					
<input type="button" value="Submit for Supv Approval"/> <input type="button" value="Mark as Complete"/> <input type="button" value="Edit Item(s)"/> <input type="button" value="Remove Item(s)"/>					

ⓘ = Click for course information

Ⓔ = Course status is enrolled

ADDING NON-DAU COURSES

HOME ACRB IDP IDP ADMIN

Home Planning History Supervisor IDP Documents

Logged in as: AA BLANK 2
[Exit IDP Mirror](#)

Search Non-DAU Training

Search by Title

Filter by Training Type

- ☒ All
- ☐ Functional/Technical (F)
- ☐ Leadership (L)
- ☐ Experiential/Developmental (E)
- ☐ Professional Activities (P)

Search

Search Non-DAU Training Results

(click column header to sort)

Select Training Below

<input type="checkbox"/>	Title		Training Type	CLPs	Notes
<input type="checkbox"/>	AABC-ARMY ACQUISITION BASIC COURSE (AABC)(FA 51 QUALIFICATION)		F	265	
<input type="checkbox"/>	AABC-ARMY ACQUISITION BASIC COURSE(AABC)(FA 51 QUALIFICATION) (BEFORE FY10)		F	504	
<input type="checkbox"/>	AAICC - ARMY INTERMEDIATE CONTRACTING COURSE(AICC)		F	100	
<input checked="" type="checkbox"/>	AAW01 - ACTION OFFICER DEVELOPMENT COURSE		L	24	
<input type="checkbox"/>	AAW02 - ARMY FORCE MANAGEMENT COURSE		L	160	
<input type="checkbox"/>	AAW05 - INTERN LEADERSHIP DEVELOPMENT COURSE		L	40	
<input type="checkbox"/>	AAW07 - MANAGER DEVELOPMENT COURSE		L	20	
<input type="checkbox"/>	AAW11 - SUPERVISOR DEVELOPMENT COURSE		L	40	
<input type="checkbox"/>	AAW15 - BASIC CES COURSE (AMSC)		L	80	
<input type="checkbox"/>	AAW16 - INTERMEDIATE CES COURSE (AMSC)		L	120	
<input type="checkbox"/>	AAW17 - ADVANCED CES COURSE (AMSC)		L	160	

Add Items

Cancel

- = Click for course information
- P** = Item is currently on your plan
- = Completed Training

ADDING NON-DAU COURSES



supporting

force



HOME

ACRB

IDP

SRPE

CMS

AAPDS

AAC MS

[Home](#) [Planning](#) [History](#) [Supervisor](#) [IDP Documents](#)

Logged in as: AA BLANK 2

[Exit IDP Mirror](#)

Add Non-DAU Training

NOTE: Please complete all the required fields below.

You are on item 1/1

Title: AAW15 - BASIC CES COURSE (AMSC)

➤ Projected Start: ➤ Projected End: ➤ Status: Provider: Objective:

Point of Contact: See website

CL Points: 80

Estimated TDY Cost: whole dollars only, no commas, decimal points, or \$Estimated Tuition Cost: whole dollars only, no commas, decimal points, or \$Planned Funding Source: select ONLY if you are planning to apply for 852, ATAP, AETE, CDG/AAF, CP-14 or SSCF programs through the Army Acquisition Professional Development System (AAPDS)

Save and Finish >>

Cancel

➤ = required

ADDING NON-DAU COURSES

ALERT:

- You have successfully added the following Non-DAU courses to your training plan:
-AAW15 - BASIC CES COURSE (AMSC)

Logged in as: AA BLANK 2
[Exit IDP Mirror](#)

Remaining Requirements for Primary/Current Career Level Certification

Your required career level certification: **PROGRAM MANAGEMENT - Level 1**

Training Requirements

- CLB 016 ([add](#))

Education Requirements

- No Education Requirements for your current Career Field

DAU Training Plan

(click column header to sort)


Planned DAU Training			
<input type="checkbox"/>	Title	Projected Start	Status
<input type="checkbox"/>	SYS 101-FUNDAMENTALS OF SYS PLANNING, RESEARCH, DEVELOPMENT & ENGINEERING ⓘ	02/28/2011	REQUIRES APPROVAL
<input type="checkbox"/>	CLB 007-COST ANALYSIS ⓘ		
<input type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT ⓘ		
Submit for Supv Approval		Edit Item(s)	
Add DAU Training		Submit/Review/Cancel DAU A	

The status of the course is 'Requires Approval' or yellow.

Once you send the entry to your Supervisor and your Supervisor approves it, the status will be 'Approved' and green.

Other Training Plan

(click column header to sort)

Planned Non-DAU Training					
<input type="checkbox"/>	Title	Type	Projected Start	Projected Finish	Status
<input type="checkbox"/>	AAW15 - BASIC CES COURSE (AMSC)	Leadership	06/20/2011	06/24/2011	REQUIRES APPROVAL
Submit for Supv Approval		Mark as Complete	Edit Item(s)	Remove Item(s)	
Add Non-DAU Training		Add Other Training (free text)			 = Click for course information

ⓘ = Click for course information
Ⓔ = Course status is enrolled
Click Course Status Label for info



suppo

ADDING OTHER TRAINING (FREETEXT)

[HOME](#) [ACRB](#) [IDP](#) [IDP ADMIN](#) [SRPE](#) [CMS](#) [REPORTS](#) [AAPDS](#) [WFM](#) [AAC MS](#)[Home](#) [Planning](#) [History](#) [Supervisor](#) [IDP Documents](#)

Add Other Training (freetext)

NOTE: This page is to add any training/educational/developmental item(s) not already listed under the DAU or non-DAU Training Section of the IDP. Please complete all the required information fields below.

◆ Title: ◆ Projected Start: mm/dd/yyyy◆ Projected End: mm/dd/yyyy◆ Status: ▼Provider: Objective: Point of Contact: CL Points Requested: Estimated TDY Cost: whole dollars only, no commas, decimal points, or \$Estimated Tuition Cost: whole dollars only, no commas, decimal points, or \$Activity: ▼Planned Funding Source: ▼ *select ONLY if you are planning to apply for ATAP, AETE, CDG/AAF or CP-14 programs through Army Acquisition Professional Development System (AAPDS)*

◆ = required

Remaining Requirements for Primary/Curre

Your required career level certification: PRO

ADDING EDUCATION

Training Requirements

- CLB 016 ([add](#))

Requirements for your current Career Field

DAU Training Plan

(click column header to sort)

Planned DAU Training			
<input type="checkbox"/>	Title	Projected Start	Status
<input type="checkbox"/>	SYS 101-FUNDAMENTALS OF SYS PLANNING, RESEARCH, DEVELOPMENT & ENGINEERING ⓘ	02/28/2011	REQUIRES APPROVAL
<input type="checkbox"/>	CLB 007-COST ANALYSIS ⓘ	02/23/2011	PENDING APPROVAL
<input type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT ⓘ	02/28/2011	APPROVED
Submit for Supv Approval Edit Item(s) Remove Item(s)			
Add DAU Training Submit/Review/Cancel DAU Application			

Click Course Status Label for info

ⓘ = Click for course information

Ⓔ = Course status is enrolled

Other Training Plan

(click column header to sort)

Planned Non-DAU Training					
<input type="checkbox"/>	Title	Type	Projected Start	Projected Finish	Status
<input type="checkbox"/>	AAW15 - BASIC CES COURSE (AMSC)	Leadership	06/20/2011	06/24/2011	REQUIRES APPROVAL
Submit for Supv Approval Mark as Complete Edit Item(s) Remove Item(s)					

Other Training (free text)

ⓘ = Click for course information

Ⓔ = Course status is enrolled

Click Course Status Label for info

Click on Add Course or
Add Other Acq Education.

Education Plan

(click column header to sort)

Planned Education					
<input type="checkbox"/>	Title	Type	Projected Start	Projected Finish	Status
You currently have no Planned Education items in your IDP					
Submit for Supv Approval Mark as Complete Edit Item(s) Remove Item(s)					
Add Course Add Other Acq Education					

ⓘ = Click for course information

Ⓔ = Course status is enrolled

Click Course Status Label for info

ADDING A COURSE

NOTICE:

The CAMP System and applications will be unavailable Wednesday, 12 March, from 0800 - 1130 hours due to the monthly data refresh.



supporting the acquisition workforce

[HOME](#) [ACRB](#) [IDP](#) [IDP ADMIN](#) [SRPE](#) [CMS](#) [REPORTS](#) [AAPDS](#) [WFM](#)[Home](#) [Planning](#) [History](#) [Supervisor](#) [IDP Documents](#)**Add Course**

NOTE: Please complete all the required fields below.

★ **Course ID:** *Ex. ECON 101, MGMT 201*

★ **Course Title:**

★ **Projected Start:** *mm/dd/yyyy*

★ **Projected End:** *mm/dd/yyyy*

★ **Status:** ▼

★ **Provider:** ▼

Objective:

Point of Contact:

★ **CL Points Requested:** *10 points per credit hour*

Estimated Book Cost: *whole dollars only, no commas, decimal points, or \$*

Estimated Tuition Cost: *whole dollars only, no commas, decimal points, or \$*

Planned Funding Source: ▼ *select ONLY if you are planning to apply for ATAP, AETE or CP-14 programs through the Army Acquisition Professional Development System (AAPDS)*

★ = required

ADDING OTHER ACQ EDUCATION



support

workforce



HOME

ACRB

IDP

SRPE

CMS

AAPDS

AAC MS

[Home](#) [Planning](#) [History](#) [Supervisor](#) [IDP Documents](#)

Logged in as: AA BLANK 2

[Exit IDP Mirror](#)

Other Acquisition Education

(click column header to sort)

Select Education Below

<input type="checkbox"/>	Title		Short Title	Type
<input type="checkbox"/>	NPS01-MASTER OF SCIENCE CONTRACT MANAGEMENT MSCM 835		NPS01	AETE
<input type="checkbox"/>	NPS03-MASTER OF SCIENCE PROGRAM MANAGEMENT MSCM 836		NPS03	AETE
<input checked="" type="checkbox"/>	SOC01-SCHOOL OF CHOICE		SOC01	AETE
<input type="checkbox"/>	SSC03-DAU SENIOR SERVICE COLLEGE FELLOWSHIP PROGRAM		SSC03	AETE
<input type="checkbox"/>	SSC04-SENIOR SERVICE COLLEGE (SSC)		SSC04	AETE

Add Items

Cancel

= Click for course information

P = Item is currently on your plan

= Completed Training

ADDING EDUCATION

Remaining Requirements for Primary Career Field

Your required career level certification: PRO

Training Requirements

- CLB 016 ([add](#))

- No Education Requirements for your current Career Field

DAU Training Plan

(click column header to sort)

Planned DAU Training			
<input type="checkbox"/>	Title	Projected Start	Status
<input type="checkbox"/>	SYS 101-FUNDAMENTALS OF SYS PLANNING, RESEARCH, DEVELOPMENT & ENGINEERING ⓘ	02/28/2011	REQUIRES APPROVAL
<input type="checkbox"/>	CLB 007-COST ANALYSIS ⓘ	02/23/2011	PENDING APPROVAL
<input type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT ⓘ	02/28/2011	APPROVED
<input type="button" value="Submit for Supv Approval"/> <input type="button" value="Edit Item(s)"/> <input type="button" value="Remove Item(s)"/>			

[Submit/Review/Cancel DAU Application](#)

Click Course Status Label for info

ⓘ = Click for course information

Ⓔ = Course status is enrolled

Other Training Plan

(click column header to sort)

<input type="checkbox"/>	Title	Planned
<input type="checkbox"/>	AAW15 - BASIC CES COURSE (AMSC)	
<input type="button" value="Submit for Supv Approval"/> <input type="button" value="Mark as Complete"/>		

The status of the course is 'Requires Approval' or yellow.

Once you send the entry to your Supervisor and your Supervisor approves it, the status will be 'Approved' and green.

Education Plan

(click column header to sort)

Planned Education					
<input type="checkbox"/>	Title	Type	Projected Start	Projected Finish	Status
<input type="checkbox"/>	SSC03-DAU SENIOR SERVICE COLLEGE FELLOWSHIP PROGRAM	Acquisition	07/15/2012	03/20/2013	REQUIRES APPROVAL
<input type="checkbox"/>	BASIC ECONOMICS	Course	09/15/2011	12/18/2011	REQUIRES APPROVAL
<input type="button" value="Submit for Supv Approval"/> <input type="button" value="Mark as Complete"/> <input type="button" value="Edit Item(s)"/> <input type="button" value="Remove Item(s)"/>					

ⓘ = Click for course information

Ⓔ = Course status is enrolled

Click Course Status Label for info

NOTICE:

The CAMP System and applications will be updated on a monthly data refresh.

IDP HISTORY



supporting the acquisition workforce



[HOME](#) [ACRB](#) [IDP](#) [SRPE](#) [CMS](#) [AAPDS](#)

[Home](#) [Planning](#) [History](#) [Supervisor](#) [IDP Documents](#)

History

(click column header to sort)

Completed Items								
<input type="checkbox"/>	Item Title	Type	CLPs	Actual Start Date	Actual End Date	Official End Date	Record Source	Funding Source
<input type="checkbox"/>	ACC 529/ACCOUNTING FOR MANAGERIAL DECISION MAKING	Individual College Courses	30	12/08/2003	01/26/2004		IDP	N/A
<input type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT	DAU				05/15/2002	N/A	N/A
<input type="checkbox"/>	ACQ 201A-INTERMEDIATE SYSTEMS ACQUISITION (WEB)	DAU				07/18/2002	N/A	N/A
<input type="checkbox"/>	ACQ 201B-INTRMD SYSTEMS ACQ	DAU				08/23/2002	N/A	N/A
<input type="checkbox"/>	MASTERS in BUSINESS, ADMIN & MGT, OTH	DACM	30	03/31/2003	02/07/2005	1905	N/A	N/A

Remove Item(s)

Download/Print IDP History

**INTERNET TRAINING APPLICATION SYSTEM
(AITAS)
(ARMY TRAINING REQUIREMENTS &
RESOURCE SYSTEM (ATRRS))**

ATRRS Internet Training Application System (AITAS)

Use to:

- **Apply for DAU Courses**
- **Apply for Continuous Learning Modules**
- **Review status of application**
- **Cancel Reservations/Waits**
- **Create TDY Worksheet**
- **Answer questions using FAQ**

APPLYING FOR DAU CLASSES

HOW TO APPLY FOR DAU COURSES

Click here to Apply for DAU Training.

Click here to Review your applications.

Click here to Update your Profile.

Click here for Create/Edit Travel Worksheet.

Click here to access Help Desk.

Click here to access FAQ

Click here to review authorized TDY expenditure if approved for funding.

Student

- Apply for Training
- Review Application(s)
- Cancel Reservation/Wait
- Delete Application
- Search for Continuous Learning Modules
- Ethics Tng for AT&L Wkforce
- Update Profile
- Resend Supervisor Email(s)
- Course Lookup
- Create/Edit Travel Worksheet
- Logoff

Help!

- HELPDESK**
- Contact Your ACM
- FAQ
- Travel Worksheet Guidance
- How To's
- Links
- Pre Course Material
- Privacy Act Statement

Data On Demand

The ATRRS Internet Training Application System (AITAS) is to be used by Army personnel (Civilian and Military) to submit training applications for Defense Acquisition or apply for Defense Contractors must be bonded.

Warning & Usage Statement

This is a Department of Defense computer system. It contains information that is exempt from public release under the Freedom of Information Act (5 U.S.C. 552). It is not to be released to the public. This system is used to process and disseminate information that is exempt from public release under the Freedom of Information Act (5 U.S.C. 552). It is not to be released to the public. This system is used to process and disseminate information that is exempt from public release under the Freedom of Information Act (5 U.S.C. 552). It is not to be released to the public.



Announcements

26 Sep 2013

[DAU Guidance In Event of Government Shutdown](#)

23 Sep 2013

[27-30 Sept: Rolling Announcements and Web Courses Re Unavailability](#)

4 Jun 2013

[FY14 CON 360 pre-release and CON 280/290 pre-release expiration](#)

13 Mar 2013

[PLEASE READ: DAU During Furlough](#)

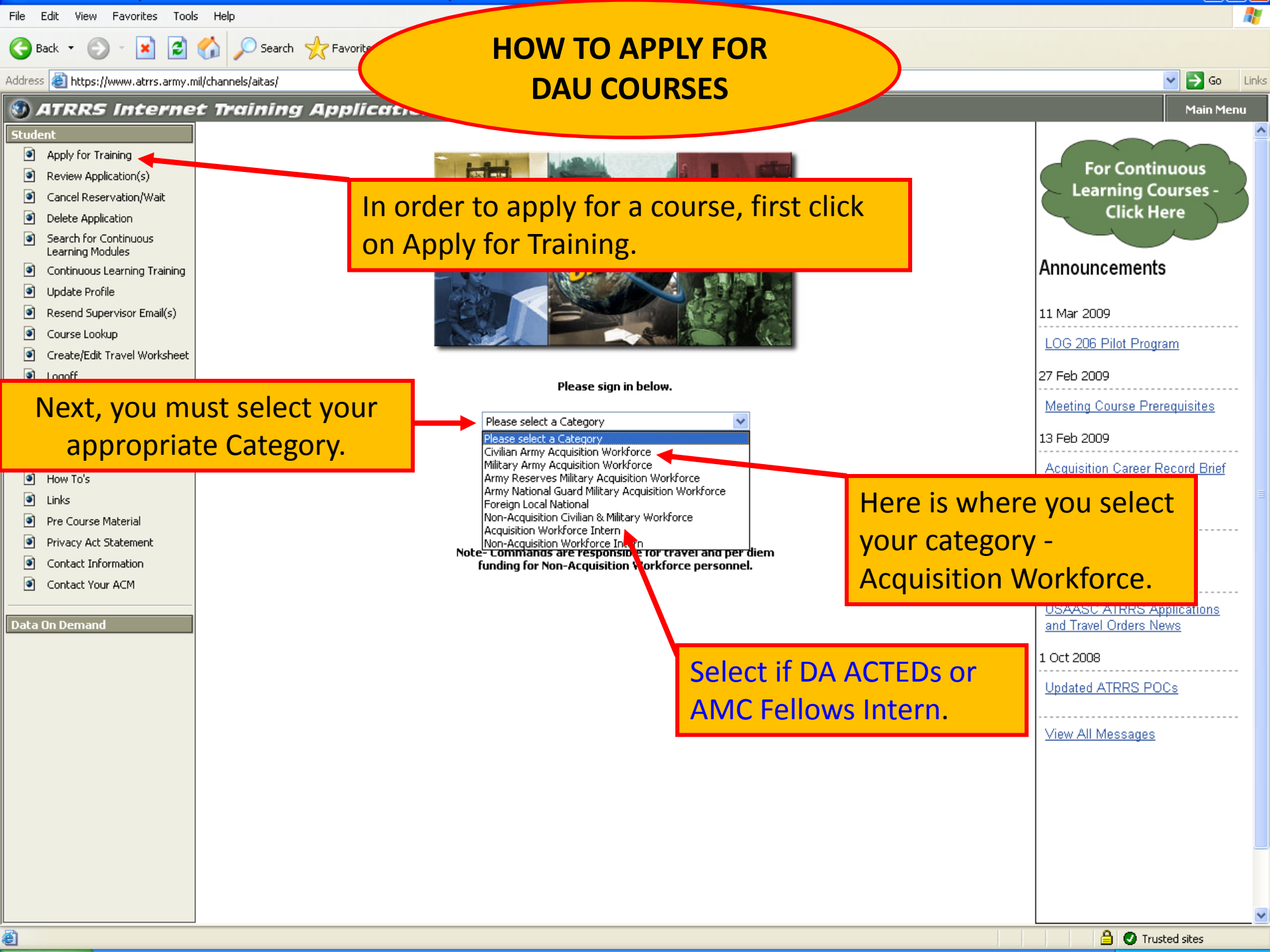
29 Jun 2012

[DAU Course Catalog Weekly Course Low](#)

28 Sep 2010

[FA51 Military Officers Application for Training Different Career Field](#)

[View All Messages](#)



HOW TO APPLY FOR DAU COURSES

In order to apply for a course, first click on Apply for Training.

Next, you must select your appropriate Category.

Here is where you select your category - Acquisition Workforce.

Select if DA ACTEDs or AMC Fellows Intern.

For Continuous Learning Courses - Click Here

Announcements

11 Mar 2009

[LOG 206 Pilot Program](#)

27 Feb 2009

[Meeting Course Prerequisites](#)

13 Feb 2009

[Acquisition Career Record Brief](#)

[USAASC ATRRS Applications and Travel Orders News](#)

1 Oct 2008

[Updated ATRRS POCs](#)

[View All Messages](#)



12/18/2007

ATRRS Internet Training Application System

Select Training Category

Select Training Category

To apply for training, click in the circle to the left of the Training Category. For the definition of the Training Category, click on the Training Category.

Training Category:



Classroom Courses



Web Courses

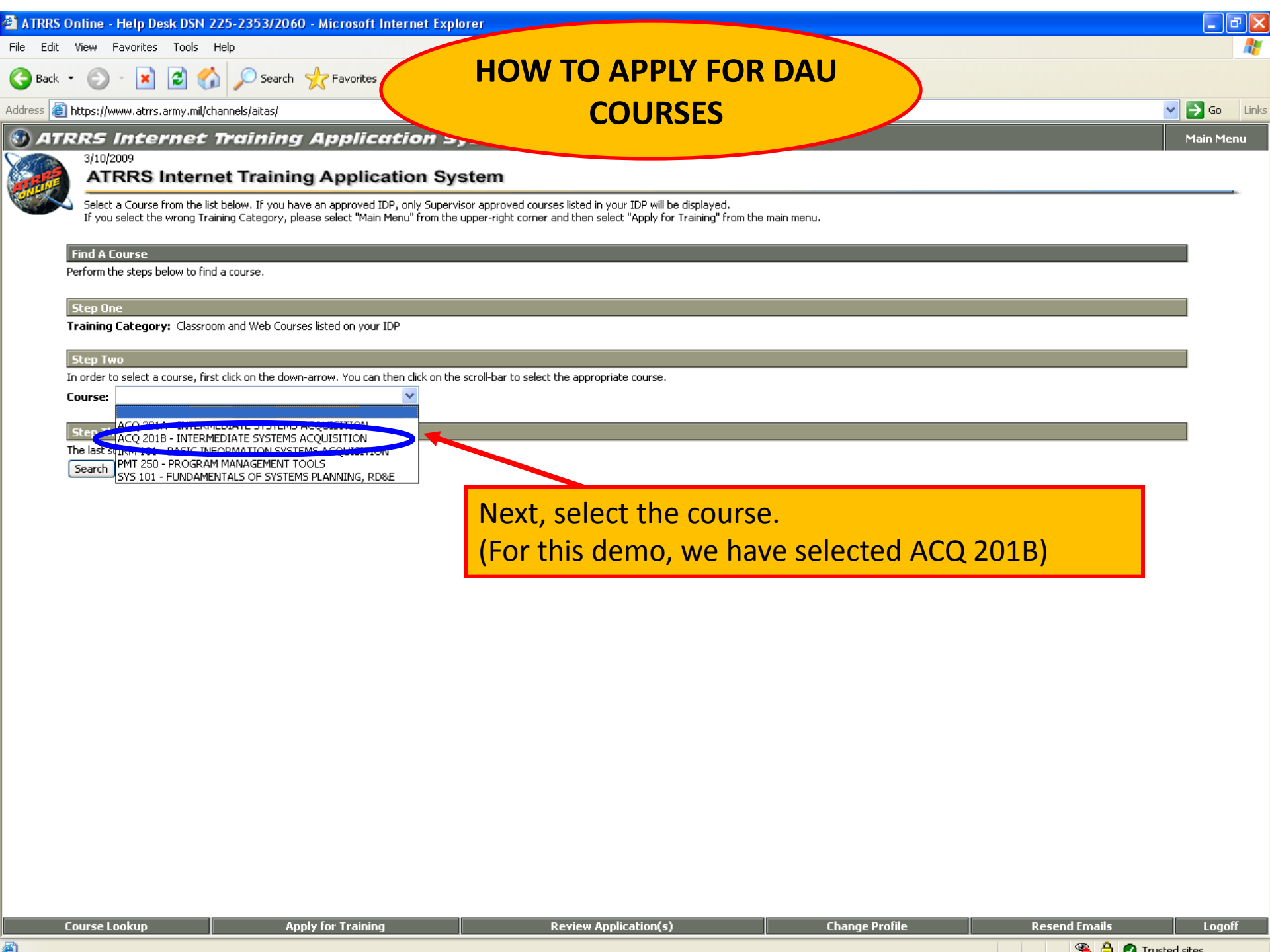


Continuous Learning Modules

No need for Continuous Learning Courses to be approved on your IDP.

First, select whether you are trying to take a classroom, web-based or CL module. For this demo, we selected Classroom.

If Acq WF, you must ensure the classroom and web course is approved by your Supervisor on your IDP.



HOW TO APPLY FOR DAU COURSES

3/10/2009

ATRRS Internet Training Application System

Select a Course from the list below. If you have an approved IDP, only Supervisor approved courses listed in your IDP will be displayed.
If you select the wrong Training Category, please select "Main Menu" from the upper-right corner and then select "Apply for Training" from the main menu.

Find A Course

Perform the steps below to find a course.

Step One

Training Category: Classroom and Web Courses listed on your IDP

Step Two

In order to select a course, first click on the down-arrow. You can then click on the scroll-bar to select the appropriate course.

Course:

Step Two

The last step is to select the course.

- ACQ 201A - INTERMEDIATE SYSTEMS ACQUISITION
- ACQ 201B - INTERMEDIATE SYSTEMS ACQUISITION
- PMT 250 - PROGRAM MANAGEMENT TOOLS
- SYS 101 - FUNDAMENTALS OF SYSTEMS PLANNING, RD&E

Next, select the course.
(For this demo, we have selected ACQ 201B)

HOW TO APPLY FOR DAU COURSES

Course	Course Title
ACQ 2018	INTERMEDIATE SYSTEMS ACQUISITION

Location	State	School	Classes	Available	Waits	Next Class Start Date	Estimated Cost
KAISERSLAUTERN (507C)	AE	DAU TRAINING CENTER, KAISERSLAUTERN, GERMANY	3	40	0	3/16/2009	\$3454
HUNTSVILLE (506)	AL	DAU SOUTH REGION CAMPUS	21	456	13	3/16/2009	\$1342

Note the Course and Course Title

EDWARDS AFB (505)	CA	DAU WEST REGION CAMPUS	2	0	26	4/6/2009	\$1510
EL SEGUNDO (505B)	CA	DAU TRAINING CENTER	5	93	4	4/13/2009	\$1510
PORT HUENEME NAV (505A)	CA	DAU TRAINING CENTER, PORT HUENEME CA	2	16	0	6/22/2009	\$1510
SAN DIEGO (505)	CA	DAU WEST REGION CAMPUS	12	217	6	3/16/2009	\$1735
VANDENBERG AFB (505)	CA	DAU WEST REGION CAMPUS	1	0	3	3/16/2009	\$2348
FT CARSON (505)	CO	DAU WEST REGION CAMPUS	1	0	4	4/6/2009	\$1162
PETERSON AFB (505)	CO	DAU WEST REGION CAMPUS	2	0	5	7/13/2009	\$1478
EGLIN AFB (506A)	FL	DAU TRAINING CENTER, EGLIN AFB, FL	3	25	0	6/8/2009	\$1814
ORANGE PARK (506)	FL	DAU SOUTH REGION CAMPUS	1	0	12	4/6/2009	\$1194
ORLANDO (506)	FL	DAU SOUTH REGION CAMPUS	1	0	6	4/13/2009	\$1814
PATRICK AFB (506)	FL	DAU SOUTH REGION CAMPUS	1	0	3	8/10/2009	\$1772
TAMPA (506)	FL	DAU SOUTH REGION CAMPUS	1	0	7	3/23/2009	\$1992
WARNER ROBINS (506B)	GA	DAU TRAINING CENTER, WARNER ROBINS				5/11/2009	\$1278
FORD ISLAND (505D)	HI	DAU TRAINING CENTER				9/14/2009	\$2160
ROCK ISLAND (505C)	IL	DAU TRAINING CENTER, ROCK ISLAND IL				4/13/2009	\$942
HANSCOM AFB (501D)	MA	DAU TRAINING CENTER, HANSCOM AFB, MA				3/30/2009	\$1620
NATICK (501)	MA	DAU CAPITAL & NORTHEAST REGION CAMPUS				9/14/2009	\$1620
ABERDEEN PROVING (501)	MD	DAU CAPITAL & NORTHEAST REGION CAMPUS				4/6/2009	\$747
CALIFORNIA (507)	MD	DAU MID-ATLANTIC REGION CAMPUS				3/16/2009	\$192
INDIAN HEAD (501)	MD	DAU CAPITAL & NORTHEAST REGION CAMPUS				4/20/2009	\$0
LINTHICUM (501)	MD	DAU CAPITAL & NORTHEAST REGION CAMPUS				4/6/2009	\$248
BATTLE CREEK (504)	MI	DAU MIDWEST REGION CAMPUS				5/18/2009	\$1870
WARREN (504)	MI	DAU MIDWEST REGION CAMPUS				4/6/2009	\$1386
FT MONMOUTH (501B)	NJ	DEFENSE ACQUISITION UNIVERSITY TRAINING				3/23/2009	\$1170
PICATINNY (501)	NJ	DAU CAPITAL & NORTHEAST REGION CAMPUS				5/11/2009	\$1262
KIRTLAND AFB (505)	NM	DAU WEST REGION CAMPUS				4/6/2009	\$1490
WHITE SANDS (505)	NM	DAU WEST REGION CAMPUS	1	0	8	4/6/2009	\$1504
COLUMBUS (504)	OH	DAU MIDWEST REGION CAMPUS	1	0	0	8/10/2009	\$1190
KETTERING (504)	OH	DAU MIDWEST REGION CAMPUS	17	398	7	3/16/2009	\$1660
TINKER AFB (506)	OK	DAU SOUTH REGION CAMPUS	1	0	20	5/4/2009	\$1370
NEWPORT (501)	RI	DAU CAPITAL & NORTHEAST REGION CAMPUS	1	0	8	3/16/2009	\$1652
CHARLESTON (507)	SC	DAU MID-ATLANTIC REGION CAMPUS	2	3	24	4/6/2009	\$1968
LACKLAND AFB (506)	TX	DAU SOUTH REGION CAMPUS	2	0	33	4/6/2009	\$1754
HILL AFB (505)	UT	DAU WEST REGION CAMPUS	3	0	16	4/13/2009	\$1448
DAHLGREN (507)	VA	DAU MID-ATLANTIC REGION CAMPUS	3	1	8	4/6/2009	\$6
FREDERICKSBURG (501)	VA	DAU CAPITAL & NORTHEAST REGION CAMPUS	2	0	19	3/16/2009	\$0

Apply for the most cost effective location. Note the [C and CW]. Here the most cost effective locations are Dahlgren, Indian Head and Fredericksburg.



3/10/2009

ATRRS Internet Training Application System

Click on the CLASS NUMBER to select the class you wish to attend. Select only one. This selection will be added to your registration request. You will then be required to create or update your student profile before submitting the request for approval.

The Reservation Cut-Off Date, reflected below, is the last date that applications can be submitted and/or approved for that class. The start date is the date on which the class starts. The exception is rolling admission web course classes, which have their class dates spread across the entire fiscal year. The web course start date will be provided in email instructions you receive upon approval of your training request.

Location		Course	Course Title	
NORFOLK (507B)		ACQ 201B	INTERMEDIATE SYSTEMS ACQUISITION	

Class	Class Type	Reserv Cut-Off	Start	End	Avail	Waits
05A	Classroom		3/23/2009	3/23/2009	3/27/2009	0
095	Classroom		6/1/2009	6/1/2009	6/5/2009	1
116	Classroom		7/27/2009	7/27/2009	7/31/2009	27
130	Classroom		8/17/2009	8/17/2009	8/21/2009	28
098	Classroom		8/31/2009	8/31/2009	9/4/2009	30
145	Classroom		9/14/2009	9/14/2009	9/18/2009	28

[Questions?](#) [Problems?](#) [Suggestions?](#) [Please email us now.](#)

WEB SITE IS FOR OFFICIAL USE ONLY

HOW TO APPLY FOR DAU COURSES

Select the Class you want.

Make sure to note the available slots and/or the number of people on the wait list.

Red does not have any spaces.

Black has available slots.

Availability and waits are for Army only.

Seats are filled based on the date supervisor approves the application and the training priority of the student.

ATRRS Internet Training Application

Please review your profile below and update if necessary.

When complete, please submit by clicking the "Submit Application" button that appears on the right side of the page.

Verify/Enter Student Information

Course Info:

FY: 2009 School: 5078 Course: ACQ 1018 Phase: Class: 095

Course Title: INTERMEDIATE SYSTEMS ACQUISITION

School Name: DAU TRAINING CENTER, NORFOLK, VA

Class Location: NORFOLK, VA

Report Date: 6/1/2009 Start Date: 6/1/2009 End Date: 6/5/2009

Delivery Method: Resident Remarks: None

Application Info:

Alternate date range you are available to begin training:

From: 10 Mar 2009 To: 30 Sep 2009

Student Info: (Note: Do not enter your Home of Record; please enter your current address.)

Last Name: First Name: MI: Gender:

Street: City: STAFFORD State: VA ZIP: 22554

Home Country: UNITED STATES

Disabilities: No Special Requirements: Please select a Special Requirement if Disabled

Pay Plan: YA - STANDARD CAREER GROUP-PROFESSIONAL/ANALYTICAL 01 03 Pay Grades: 2

Note: After selecting a Pay Plan and Pay Grade, fill in the fields below marked with a

Civilian Job Series: 0301 Enlisted MOS with Skill Level / Warrant MOS Interns: No

Officer Branch:

Functional Area: AA - PROGRAM MANAGEMENT

Career Program Code: S7 - PROGRAM MANAGEMENT ADMINISTRATION

Student's Contact Info:

Organization: ARMY ACQUISITION SUPPORT CENTER (ASC)

Phone: Ext: DSN:

Fax:

Street: City: FT BELVOIR

Important! Since AITAS uses email to notify students, ensure you enter your email address correctly. If it is not entered correctly, you will not be informed about your enrollment.

Email:

Supervisor's Contact Info:

Name: Phone: Ext:

Important! Please ensure you enter your supervisor's correct email address. If the address is entered incorrectly, your application will not be processed.

Email:

Course Lookup Apply for Training Review Application(s) Change Profile Resend Emails Logout

HOW TO APPLY FOR DAU COURSES

It is imperative you select 'yes' if you are a DA ACTEDs Intern or AMC Fellows

After you have verified/updated your Student Information, click Submit Application

NOTE: Make sure you enter the correct email address for yourself & your supervisor. Notifications from the system are all based off the email address provided here!

Comments Block:
Instead of submitting multiple applications, submit one application for your preferred date, select alternate date ranges for which you are available then in the comments block list any additional comments you want the Army Registrar office to consider.
They will try to place you in a class with available seats.

HOW TO APPLY FOR DAU COURSES

AITAS Course Location Notice

The session that you selected is **not** at the most cost effective location based on:

Residence City: STAFFORD
Residence State: VA
Residence ZIP: 22554

If residence ZIP is incorrect please [update application!](#)

Most Cost-Effective Course Location With Seats Available

City: FT BELVOIR
State: VA
School Number: 501
Approximate Distance: 28 miles.
[View classes at the system chosen location of FT BELVOIR, VA](#)

Student Course Location Selection

City: NORFOLK
State: VA
School Number: 507B
Approximate Distance: 152 miles.

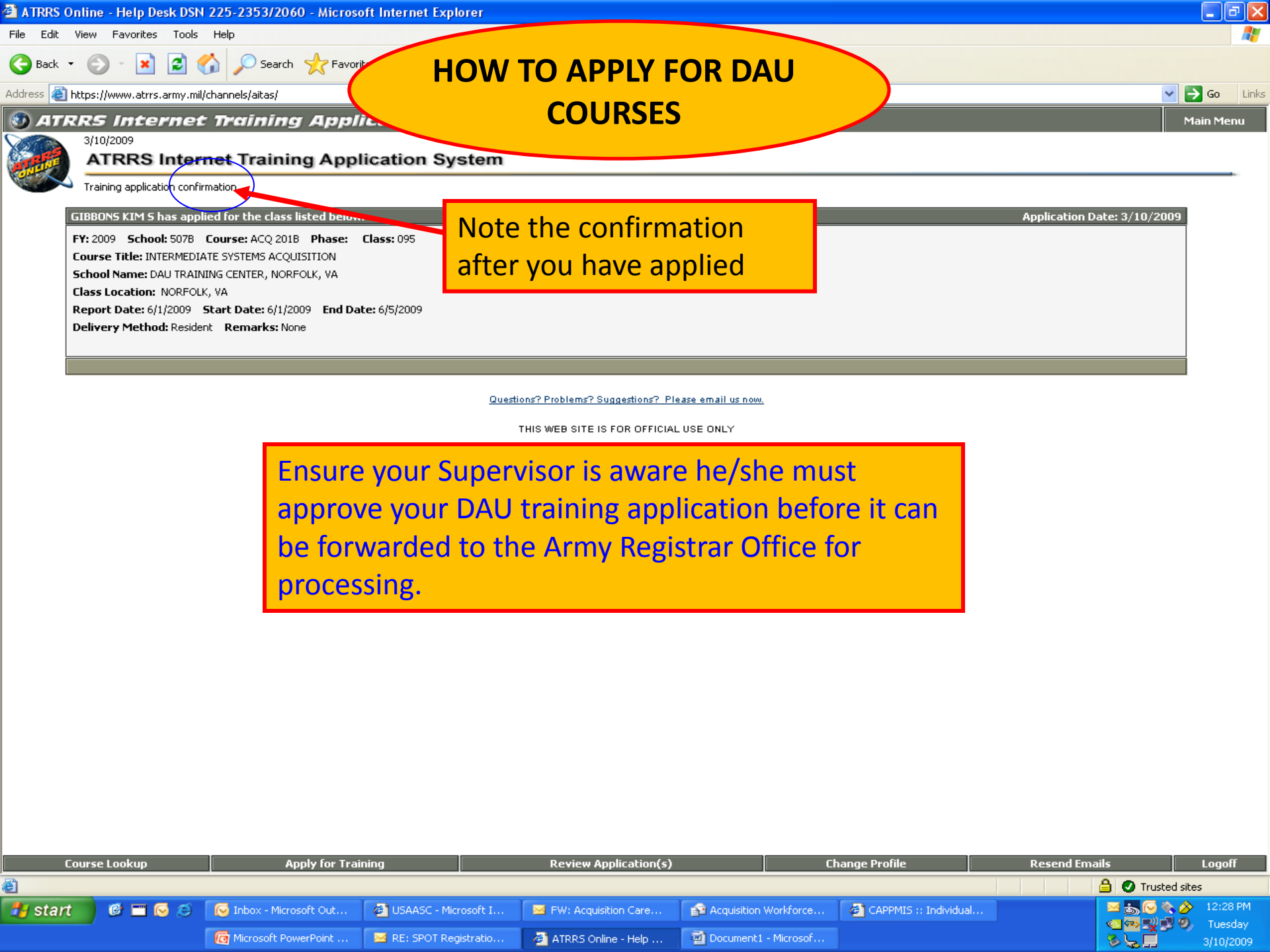
If you cannot attend a class at the most cost-effective course location, you must provide a reason as to why, in the 'Justification for Site Selection' section below. The Approval Authority will determine if your reason warrants approval of your application.

Justification for Site Selection:

This class is needed for my Level 1 Certification in PM. All of the cost effective ACQ 201B classes are filled until mid June. This is the first available class in a low costs area and it does not have a wait list.

CONTINUE SUBMITTING APPLICATION

Submitting applications for DAU courses to attend training at any non-cost effective location requires you to include "Justification for the Site". Then click "Continue Submitting Application". **If your Command is willing to fund your TDY, indicate so here.**



HOW TO APPLY FOR DAU COURSES

Note the confirmation after you have applied

Ensure your Supervisor is aware he/she must approve your DAU training application before it can be forwarded to the Army Registrar Office for processing.

Student

- ☐ Apply for Training
- ☐ Review Application(s)
- ☐ Cancel Reservation/Wait
- ☐ Delete Application
- ☐ Search for Continuous Learning Modules
- ☐ Continuous Learning Training
- ☐ Update Profile
- ☐ Resend Supervisor Email(s)
- ☐ Course Lookup
- ☐ Create/Edit Travel Worksheet
- ☐ Logoff

Help!

- ☐ FAQ
- ☐ Travel Worksheet Guidance
- ☐ How To's
- ☐ Links
- ☐ Pre Course Material
- ☐ Privacy Act Statement
- ☐ Contact Information
- ☐ Contact Your ACM

Data On Demand

HOW TO VIEW DAU COURSE STATUS

Click on Review Application(s) to review the DAU courses for which you have already applied

Please sign in below.

Please select a Category

- Please select a Category
- Civilian Army Acquisition Workforce
- Military Army Acquisition Workforce
- Army Reserves Military Acquisition Workforce
- Army National Guard Military Acquisition Workforce
- Foreign Local National
- Non-Acquisition Civilian & Military Workforce
- Acquisition Workforce Intern
- Non-Acquisition Workforce Intern

Note: Commands are responsible for travel and per diem funding for Non-Acquisition Workforce personnel.

For Continuous Learning Courses - Click Here

Announcements

11 Mar 2009

[LOG 206 Pilot Program](#)

27 Feb 2009

[Meeting Course Prerequisites](#)

13 Feb 2009

[Acquisition Career Record Brief \(ACRB\)](#)

26 Jan 2009

[AITAS Help Desk](#)

7 Oct 2008

[USAASC ATRRS Applications and Travel Orders News](#)

1 Oct 2008

[Updated ATRRS POCs](#)

[View All Messages](#)



start

Inbox - Microsoft Out...

Tuition assistance pro...

CAPPMIS :: Individual...

USAASC - Microsoft I...

K:\DIVISION\NCR\We...

Presentation1 [Comp...

Document2 - Microsof...

Acquisition Workforce...



Updated Briefing slide...

ATRRS Online - Help ...

Trusted sites

2:44 PM

Monday

3/16/2009



3/10/2009

ATRRS Internet Training Application System

Click on the class number to review/edit your application. You may cancel an application at any time by clicking the 'C' button next to the application. If you click on the "C", applications which are in the "Pending Applications" list will be automatically cancelled; applications in the "Previous Applications" list that have been approved, will require approval authority's approval before the class can be cancelled. ALTESS is the final approval authority for cancelling approved applications. If your application has been approved, you will be able to resubmit if you do not have another pending application for that class. If you have a No Show status in a course, you will be able to resubmit if you do not have another pending application for that class. You will only be able to resubmit if you do not have another pending application for that class. You will only be able to resubmit if you do not have another pending application for that class. You will only be able to resubmit if you do not have another pending application for that class.

Click on the priority number to view the application details.

Your request is now pending your Supervisor's approval, followed by the DAU Course Manager

Pending Applications

	FY	Sch	Crs	Cls	Supervisor Approval	Approval Authority	Application Date	Approval Date	Report Date	Start Date
C	2009	507B	ACQ 201B	095	Pending	Pending	3/10/2009		6/1/2009	6/1/2009

Previous Applications

	FY	Sch	Crs	Cls	Priority	Supervisor Approval	Approval Authority	Application Status	Excused	Approval Date	Report Date	Start Date
R	2009	558	ACQ 201A	301	1	Approved	Disapproved	Disapproved		3/10/2009 11:49:50 AM	10/1/2008	10/1/2008
	2009	599	CLB 007	888	1	Approved	Approved	Reservation			10/1/2008	10/1/2008
	2009	599	CLB 016	888	1	Approved	Approved	Reservation			10/1/2008	10/1/2008
	2009	599	CLE 007	888	1	Approved	Approved	Reservation			10/1/2008	10/1/2008
	2009	501	ACQ 201B	788	1		This class has started			2/10/2009 2:46:17 PM	2/23/2009	2/23/2009
C	2009	501	ACQ 201B	789	1	Approved	Approved	Wait		1/30/2009 8:07:39 PM	3/16/2009	3/16/2009

Note: Applications will not be displayed for previous FY's.

[Questions? Problems? Suggestions? Please email us now.](#)

THIS WEB SITE IS FOR OFFICIAL USE ONLY

DAU Course Status

The “Review Applications” button will show:

- Pending and Completed course applications
- Seat Priority (after you are reserved a seat or wait listed)
- Application Status (Approved, Wait listed, Disapproved, etc.)
- Course dates

Cancellation of DAU Courses

DACM
tracking “no-shows” by
name

- Cancel in AITAS through “Review Applications” or “Cancel Reservation/Wait”.
- Courses must be cancelled through the Army Registrar no later than 30 calendar days prior to the start date or reservation cut-off date, whichever is earlier.
- Supervisors are responsible for ensuring employees’ cancellations are submitted in a timely fashion.
- If shown as a “no-show”, a notification is sent to the student and supervisor for justification **submittal within 28 calendar days.**
 - **Student must initiate justification and supervisor must approve within 28 calendar days for Army Registrar Office (USAASC) to consider waiving the “no-show” sanction.**
- A no-show will be denied future registrations for the same DAU Course for three months after the occurrence.

NOTE: “Mission” is not a valid reason for cancelling less than five calendar days prior to the class start date or reservation cut-off date.

CONTINUOUS LEARNING POINTS (CLPs)

CONTINUOUS LEARNING POLICY

New Cycle started
1 Oct 12

- 80 points mandatory over two year cycle
- Goal of 40 points each fiscal year
- Common cycle date of 1 Oct - 30 Sep for all Army AL&T Workforce Members. Listed on your IDP
- Keep track of your Continuous Learning activities and points on your IDP
- Supervisor discretion to award points, including prorated CLPs
- Guidelines for earning/awarding CL points can be found at:
 - CAMP/CAPPMIS, IDP tab, "IDP Documents", "DoD Continuous Learning Policy"
 - <http://asc.army.mil/web/policies-main/alt-workforce-policy-procedure/> under "Continuous Learning"

ACQUISITION CERTIFICATION



Enhanced by Google

GO

[iCatalog Home](#)

[Apply for a Course](#)

[Course Schedule](#)

[Course Material](#)

[Training Courses](#)

[Continuous Learning Modules](#)

[Certification Standards](#)

[Student Policies](#)

[Predecessors/Prerequisites](#)

[Equivalency/Fullfilment](#)

[Meeting Edu Standards](#)

[Meeting Exp Standards](#)

Expand Career field and select Level

- ☐ Career Fields
 - ☐ Auditing
 - ☐ Business – Cost Estimating
 - ☐ Business – Financial Management

Certification standards can be found in the DAU iCatalog

Acquisition Career Fields

[Changes / Archives](#)

While changes to the certification standards are normally implemented on October 1, of any given year, other aspects of the guide, in particular the Core Plus component, may be modified throughout the year. Besides linking directly to the guide listed, the tables below identify the date of the most recent publishing.

Auditing



- Levels
- [1](#)
 - [2](#)
 - [3](#)

Business-CE



- Levels
- [1](#)
 - [2](#)
 - [3](#)

Business-FM



- Levels
- [1](#)
 - [2](#)
 - [3](#)

Contracting



- Levels
- [1](#)
 - [2](#)
 - [3](#)

Engineering



- Levels
- [1](#)
 - [2](#)
 - [3](#)

Facilities Engineering



- Levels
- [1](#)
 - [2](#)
 - [3](#)

IND



- Levels
- [1](#)
 - [2](#)
 - [3](#)

Information Technology



- Levels
- [1](#)
 - [2](#)
 - [3](#)

Life Cycle Logistics



- Levels
- [1](#)
 - [2](#)
 - [3](#)

PQM



- Levels
- [1](#)
 - [2](#)
 - [3](#)

Program Management



- Levels
- [1](#)
 - [2](#)
 - [3](#)

Purchasing



- Levels
- [1](#)
 - [2](#)

S&TM



- Levels
- [1](#)
 - [2](#)
 - [3](#)

Test and Evaluation



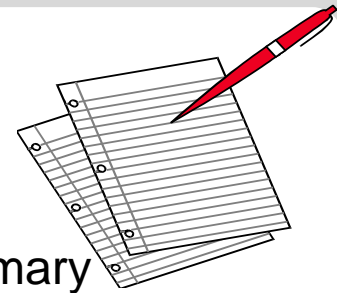
- Levels
- [1](#)
 - [2](#)
 - [3](#)

Click on individual levels for identify certification requirements

CERTIFICATION REQUIREMENTS

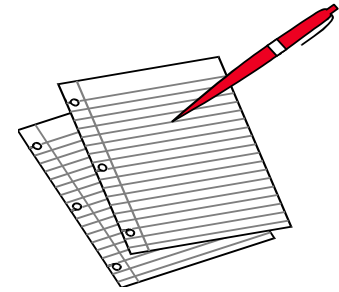
- **By Acquisition Career Field**
- **Three levels of certification:**
 - **Level I (Basic Level) – Typically Grades 5-8**
 - **Level II (Intermediate Level) – Typically Grades 9-12**
 - **Level III (Senior Level) – Typically Grades 13 and above**
 - **Broadband Equivalents for GS ratings**
- **Three sets of criteria mandatory at each level:**
 - **Training**
 - **Education**
 - **Experience**
- **Employee must meet position certification within 24 months after being assigned to an acquisition career field and level**
- **DAU Interactive Catalog: <http://icatalog.dau.mil>**

CERTIFICATION POLICY AND PROCEDURES



- AL&T Workforce members must become certified in their primary career field and level for their current position before requesting certification in another career field.
- Up to one year of academic training or education in the individual's primary acquisition career field may be counted towards meeting the experience standard for certification. However, it may not be substituted for the first year of acquisition experience.
- AL&T workforce members Acquisition positions must be identified and coded in CAPPMIS (ACRB Section IX) in order to meet the specialized experience required for each Acquisition Career Field.
- The system-generated certificate is the document of record for certification for the civilian Army Acquisition and Non-Acquisition Workforce.

CERTIFICATION POLICY AND PROCEDURES



- Procedures for requesting certification are automated through Certification Management System (CMS)
- Appeal process is automated through CMS
- Non-Army Civilian Employees and Foreign Nationals are no longer allowed to request certification unless they have been tentatively offered a Critical Acquisition Position (CAP)
- Reciprocity from other DoD Services (Documentation must be submitted)

Training Alternatives

Fulfillment

- Enables AL&T Workforce Members to receive credit for mandatory DAU courses without actually taking the courses
- Prepare package addressing how competencies have been met (training, education, experience)
- Upload Fulfillment package to the “AskAnACM” or “Help Request Ticket” link located in CAPPMIS
- Additional information:
 - <http://icatalog.dau.mil/DAUFulfillmentPgm.aspx>
 - Army Helpful Hints at <http://asc.army.mil/web/policies-main/alt-workforce-policy-procedure/> under “Fulfillment Info”

Equivalency

- DAU partners with training providers that offer courses across all career fields involved in defense acquisition
- <http://icatalog.dau.mil/appg.aspx>

Predecessor Courses

- DAU gives credit for predecessor courses listed in the Catalog
- <http://icatalog.dau.mil/onlinecatalog/AllPredecessor.aspx>

Certification Management System (CMS)

- Automated process for application and approval of Acquisition certification
- CMS Tab in CAPPMS File
- Benefits:
 - Ease of submission
 - Applications are processed within 1-2 days
 - Supervisors will have one place to look to view all employee's position certification requirements and completion status
 - All DAU requirements built into the system
- What to do to prepare:
 - Ensure ACRB is up to date (Training, Education, and Experience)
 - Ensure resume is up to date and experience matches Section IX of ACRB

NOTICE:

All Career Acquisition Personnel and Position Management Information System (CAPPMIS) applications with the Career Acquisition Management Portal (CAMP) to include the Acquisition Career Record Brief (ACRB), Workforce Management (WFM), Army Acquisition Professional Development System (AAPDS), Individual Development Plan (IDP), Senior Rater Potential Evaluation (SRPE), Reports and (S) modules will be unavailable on Thursday, January 10 from 0800-1200 EST.

CMS Options



supporting the acquisition workforce

[HOME](#)[ACRB](#)[IDP](#)[SRPE](#)[CMS](#)[AAPDS](#)[Main](#) [Apply for Certifications](#) [Print Certifications](#) [CMS Documents](#) [Certifying Official Module](#)

Certification Management System

- Welcome to the Certification Management System (CMS)
- Check your "Certification Status" below for information on your current certifications
- To apply for a certification, click "Apply for Certifications" on the menu and follow the instructions for the sub
- Please make sure your

[Apply](#)[Print
Certificates](#)[Policies &
Procedures](#)

News

- Your password expires on 04/12/2008

Certification Status

<u>Primary Career Field:</u>	Level 1	Level 2	Level 3
PROGRAM MANAGEMENT	Completed: 05/28/2002	Completed: 12/11/2006 Career Field Requirement Met	



sup

CMS Application Screen If Not Certified for Position

force

[HOME](#) [ACRB](#) [IDP](#) [IDP ADMIN](#) [SRPE](#) [CMS](#) [REPORTS](#) [AAPDS](#) [WFM](#) [AAC MS](#)[Main](#) [Apply for Certifications](#) [Print Certifications](#) [CMS Documents](#) [Certifying Official Module](#)

Available Certifications

LIFE CYCLE LOGISTICS



LIFE CYCLE LOGISTICS

Level 1: Certification Complete

Level 2: Certification Complete

Level 3

[Apply](#)

Instructions

- To continue a saved application, click on the corresponding certification.
- To delete a saved application, click on the "Delete" link next to the corresponding certification.
- To apply for a new certification, select the desired certification from the drop down menus at the left and then click "Begin Application".

[Security/Privacy](#) [System Requirements](#) [DOD Computer User](#) [Text Links](#) [ATRRS/AITAS Video Help](#)

ACQUISITION CORPS

NOTICE:

CAMP and all CAPP MIS applications will be unavailable from 0600 EST to 0900 Thursday, January 20th due to the bi-weekly data refresh.



supporting the acquisition workforce

[HOME](#) [ACRB](#) [IDP](#) [IDP ADMIN](#) [SRPE](#) [CMS](#) [REPORTS](#) [AAPDS](#) [WFM](#) [AAC MS](#)[Main](#) [Apply for Certifications](#) [Print Certifications](#) [CMS Documents](#) [Certifying Official Module](#) [Admin Module](#)**Available Certifications**

- Select a Career Field -
- Select a Career Field -
BUSINESS - COST ESTIMATING
BUSINESS - FINANCIAL MANAGEMENT
CONTRACTING
FACILITIES ENGINEERING
INDUSTRIAL/CONTRACT PROPERTY MGT
INFORMATION TECHNOLOGY
LIFE CYCLE LOGISTICS
PRODUCTION QUALITY AND MANUFACTURING
PROGRAM MANAGEMENT
PURCHASING
SPRDE - PROGRAM SYSTEMS ENGINEER
SPRDE - SCIENCE AND TECHNOLOGY MGR
SPRDE - SYSTEMS ENGINEERING
TEST AND EVALUATION

Instructions

- To continue a saved application, click on the corresponding certification.
- To delete a saved application, click on the "Delete" link next to the corresponding certification.
- To apply for a new certification, select the desired certification from the drop down menus at the left and then click "Begin Application".

**CMS Application Screen
If Certified for Position**

ARMY ACQUISITION PROFESSIONAL DEVELOPMENT SYSTEMS (AAPDS)

Army Acquisition Professional Development System (AAPDS)

- Fully automated application and approval process
- Used to apply for USAASC training/educational opportunities
- Ease of initial application, processing SF 182s, and vouchers
- AAPDS tab located here: <https://rda.altess.army.mil/camp/>



supporting the acquisition workforce



HOME ACRB IDP SRPE CMS AAPDS OLD WFM AAPDS AAC M

Home Apply Student Module

Welcome

News

- Your password expires on 10/06/2010

System Requirements DOD Computer User Text Links ATRRS/AITAS Video Help



Click on Application Module to review announcements and apply for AAPDS Events

Click on Student Module to review your information

Apply - Active Events

Event Title and Program Info	Opening Date	Closing Date	Final Review Date	Status
FY15 COL/GS-15 PM Board Acquisition Management Branch Web Page	Oct 15, 2013	Nov 30, 2013	Jan 13, 2014	Event Closed
2014-2015 DAU Senior Service College Fellowship Program DAU Senior Service College Fellowship Program	Jan 29, 2014	Apr 02, 2014	Apr 09, 2014	Not Qualified: You are not level 3 certified in your current position.
NPS-MSPM (Class 836-151/AY 2015 -2016) Announcement NPS-MSPM Announcement	Feb 03, 2014	Mar 18, 2014	Apr 18, 2014	Event Opening Soon
Student Loan Repayment Program FY14 (Dates tentative) Student Loan Repayment Program website	Feb 17, 2014	Mar 31, 2014	Apr 21, 2014	Event Opening Soon
Fall 2014 Acquisition Tuition Assistance Program ATAP Announcement	Apr 28, 2014	May 26, 2014	Jun 06, 2014	Event Opening Soon
2014-2015 EIGF PROGRAM EIGF Program Link	Jun 12, 2014	Jul 15, 2014	Jul 24, 2014	Event Opening Soon



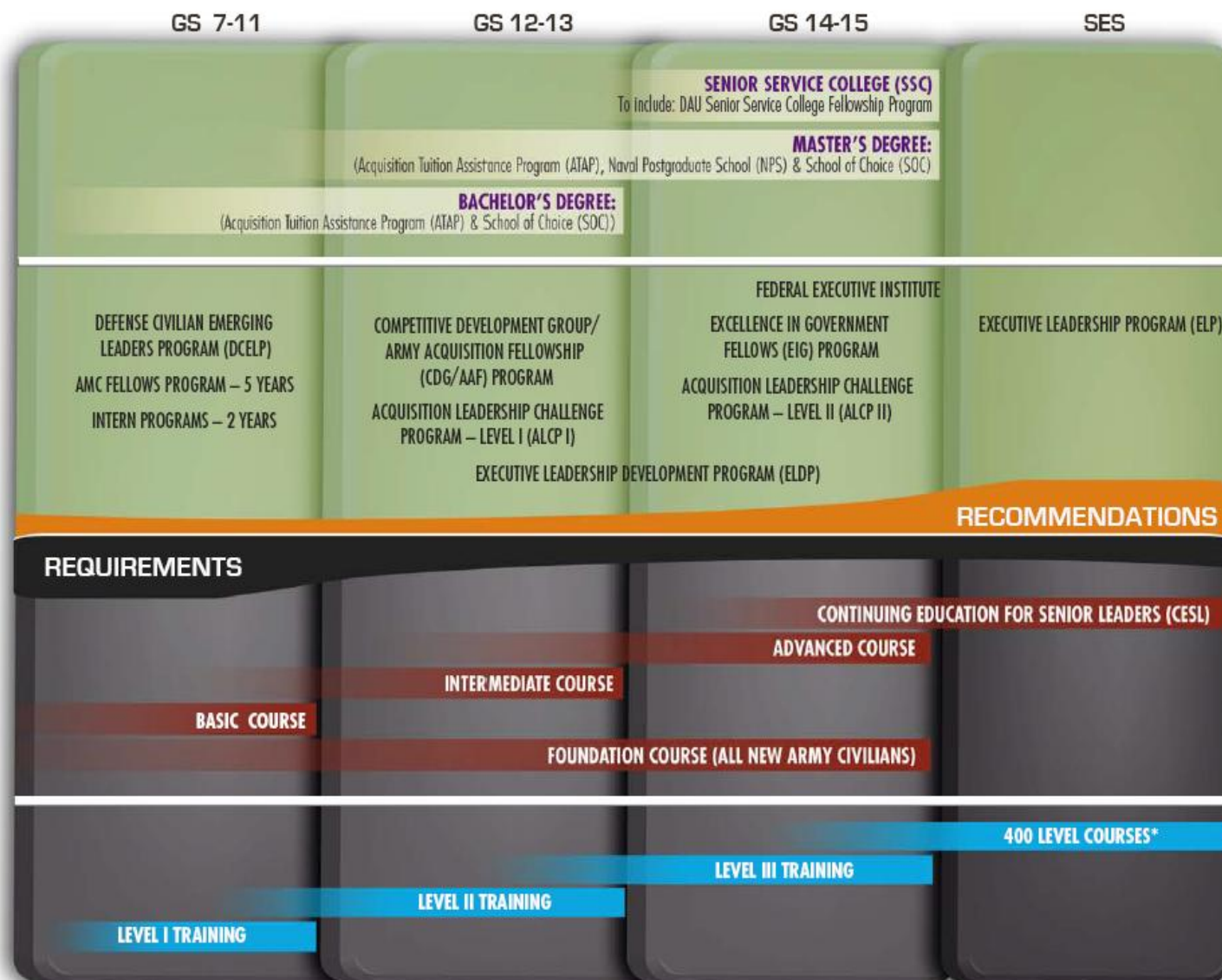
ACQUISITION EDUCATION, TRAINING AND EXPERIENCE (AETE)

- The Under SECDEF (AT&L) directed civilian acquisition professionals to participate in learning activities
- Additional requirements in addition to acquisition certification
- The AETE program provides programs to promote advanced education
- Additional information available at Acquisition Education and Training Branch
AETE Catalog: http://asc.army.mil/docs/pubs/aete/AETE_catalog_2010.pdf

ARMY ACQUISITION CIVILIAN LEADERSHIP DEVELOPMENT PLAN

VISIT THE AETE CATALOG FOR MORE INFORMATION:

<http://asc.army.mil/web/career-development/programs/acquisition-education-training-and-experience/>



NOTE: TITLES ARE HYPERLINKED

*INCLUDES STATUTE REQUIRED TRAINING FOR CERTAIN KEY LEADERSHIP POSITIONS

ACQUISITION EDUCATION, TRAINING AND EXPERIENCE (AETE) OPPORTUNITIES

- **School of Choice Program**
- **Acquisition Tuition Assistance Program (ATAP)**
- **Competitive Development Group/Army Acquisition Fellowship (CDG/AAF) Program**
- **Civilian Student Loan Repayment Program (SLRP)**
- **DAU Senior Service College Fellowship (SSCF)**

Announcements will be posted on the ASC Home Page at: <http://asc.army.mil>



School of Choice Program

- Provides civilians an opportunity to complete a degree during duty hours
- Automated application process - reviewed through a board process
- Must meet position certification requirement in order to apply
- Must have letter of acceptance from the school prior to application
- Grades will be tracked. A grade of “B” is required
- Full time attendance is mandatory
 - 15 credit hours for Bachelors’ Degree
 - 9 credit hours for Masters’ Degree
- Degree must be completed within 18-24 months.

For additional information on School of Choice, review the policies and procedures located on the ASC homepage at <http://asc.army.mil/web/policies-main/alt-workforce-policy-procedure/>

ACQUISITION TUITION ASSISTANCE PROGRAM (ATAP)

- Funding to enable the Civilian AL&T workforce to meet DAWIA educational requirements.
- Opportunities:
 - 12 or 24 Semester Hours in Business / 3 Semester Hours in Calculus
 - Undergraduate Degree – may need to be certified for position
 - Master's Degree if at least GS-11 and Level 2 Cert - Level 3 if position requires it
- Accredited school online or within commuting area. Attend during non-duty hours.
- Funding limits:
 - Graduate: \$10,250 yearly; \$2,050 per course
 - Undergraduate: \$7,750 yearly; \$1,550 per course
- Grades and course attendance are monitored.
 - Graduate: Grade of "B" required
 - Undergraduate: Grade of "C" required
- Automated application through AAPDS tab.
 - Reviewed through a board process. Needs based.
 - Generally 2 announcements per year.

For additional information on ATAP please review the policies and procedures located on the ASC homepage at <http://asc.army.mil/web/policies-main/alt-workforce-policy-procedure/>

COMPETITIVE DEVELOPMENT GROUP / ARMY ACQUISITION FELLOWSHIP (CDG/AAF) PROGRAM

- Eligibility Requirements:
 - GS-12/13 or payband equivalent.
 - Level III Certified.
- Program Requirements:
 - 3-year developmental assignment designed to develop our future acquisition leaders.
 - Centrally funded position on the U.S Army Acquisition Support Center TDA.
 - Program Management and Senior Leadership focus. During years 2 and 3, participants required to apply to the Army's Project and Product Manager Selection Boards. Failure to apply may result in removal from the program.
 - Graduation requires successful completion of all requirements identified in CDG policy.
 - Promotion not guaranteed; however, approximately 80% have been promoted.
- Board selected.
 - Applications accepted once a year in late Summer/early Fall timeframe.
 - Program start date generally occurs in February/March

For additional information on CDG/AAF please review the documents located on the ASC homepage at <http://asc.army.mil/web/policies-main/alt-workforce-policy-procedure/>



CIVILIAN STUDENT LOAN REPAYMENT PROGRAM (SLRP)

- The intent of this program is to facilitate the recruitment and retention of highly qualified Civilian AL&T Workforce members by repaying part or all of their federally insured student loans.
- Payment may be authorized if the Army would otherwise have difficulty retaining a highly qualified employee. Factors to consider:
 - Comparison of salary to industry
 - Importance/Criticality of position to agency
 - Cost of replacement
 - Length of service with agency
 - Unique qualifications of employee
- Minimum of a 3-year Service Obligation requirement.
- Annual announcement.
- Apply through AAPDS tab.

For additional information on the SLRP program please review the documents located on the ASC homepage at <http://asc.army.mil/web/policies-main/alt-workforce-policy-procedure/>

DAU SENIOR SERVICE COLLEGE FELLOWSHIP (SSCF) PROGRAM - ABERDEEN, HUNTSVILLE, WARREN

- Develops civilian acquisition leaders for PM, PEO, SES and other key leadership positions
- Target: GS 14/15 and pay band equivalent Acquisition Corps members with Level III certification in current acquisition position
- 10-month program conducted at 3 locations:
 - Aberdeen Proving Ground, MD
 - Huntsville, AL
 - Warren, MI
- Equivalency for DAU course PMT 401
- Masters Degree an available option
- Not centrally funded. Student's organization pays training/TDY costs - \$35,000
- Automated application through AAPDS tab
 - Applications accepted once a year in January-March timeframe
 - Program start date is in July

For additional information on DAU SSCF please review the documents located on the ASC homepage at <http://asc.army.mil/web/policies-main/alt-workforce-policy-procedure/>



ARMY ACQUISITION CORPS MEMBERSHIP



ARMY ACQUISITION CORPS (AAC)

- Subset of the Army Acquisition, Logistics & Technology Workforce
- Composed of civilian (GS-13/equivalent and above) and military (Major and above)
- Mandatory for all GS-14's/equivalent and above occupying CAPs/KLPs
- By law and regulation, specific requirements must be met to become a member of the AAC
- Two ways to become a member:
 - Submit application through Army Acquisition Corps Management System (AAC MS)
 - Transfer Corps Membership from another DoD component

<http://asc.army.mil/web/policies-main/alt-workforce-policy-procedure/>



AAC MEMBERSHIP REQUIREMENTS

- **TRAINING:** Level II certification in any Acquisition Career Field
- **EDUCATION:**
 - A baccalaureate degree and one of the following:
 - 24 semester credit hours in business related disciplines
 - 24 semester credit hours in Career field AND 12 semester credit hours in business related disciplines
 - Exceptions to education requirement – possess ten years of acquisition experience prior to Oct 1991
- **EXPERIENCE:** Four years of acquisition experience
- **SALARY:** Equivalent of at least a GS-13, Step 1
or

Occupy a position that is designated as requiring Level III certification or highest certification level identified for the acquisition career field

NOTE: Selectee **MUST** be qualified for AAC Membership at time of selection and be accessed into the AAC prior to official placement in a CAP





AAC MS Application Screen



[HOME](#) [ACRB](#) [IDP](#) [IDP ADMIN](#) [SRPE](#) [CMS](#) [REPORTS](#) [AAPDS](#) [WFM](#) [AAC MS](#)

[Main](#) [Apply](#) [AAC MS Documents](#) [Regional Reviewer](#)

Welcome

- Welcome to the Army Acquisition Corps Management System.

News

- Your password expires in 17 days



[Security/Privacy](#) [System Requirements](#) [DOD Computer User](#) [Text Links](#) [ATRRS/AITAS Video Help](#)





How to Apply for AAC Membership



[HOME](#) [ACRB](#) [IDP](#) [SRPE](#) [CMS](#) [AAPDS](#) [AAC MS](#)

[Main](#) [Apply](#) [AAC MS Documents](#) [Regional Reviewer](#)

Welcome

- Welcome to the Army Acquisition Corps Management System.

News

- Your password expires in 17 days



[Security/Privacy](#) [System Requirements](#) [DOD Computer User](#) [Text Links](#) [ATRRS/AITAS Video Help](#)



Click here to apply for
AAC Membership

How to Apply for AAC Membership

Applicant Information

Name:

SSN: XXX-XX-3991

Duty Title/Grade/Series: ACQUISITION CAREER MANAGER, NH-03, 0301 (Pay Grade Equivalent: GS-13)

Required APC/ACL: PROGRAM MANAGEMENT Level 2

Work Phone:

Email:

AAC Membership Application

How to Apply for AAC Membership

Required Education

One of the following is required:

- * Baccalaureate degree at an accredited educational institution authorized to grant baccalaureate degrees, or
- * On October 1, 1991, had at least 10 years of experience in acquisition positions in DoD or in comparable positions in other government agencies or the private sector

Achieved Degrees

Status

Bachelors Degree in BUSINESS ADMINISTRATION



Associate Degree in AUTOMOTIVE BODY REPAIRER

Semester Hour Requirement

Status

24 Semester Hours are required



Required Experience

48 Months of Acquisition Experience are required

Achieved Experience

Status

From	Organization	Location	Command	Duty Title	Series	Grade	APC	Sup	MO Exp
06/16/2011	HQ USAASC	FORT BELVOIR VA	USAASC	ACQUISITION CAREER MANAGER	0301	NH-03	A	N	31
09/27/2010	HQ USAASC	FORT BELVOIR VA	USAASC	ACQUISITION CAREER MANAGER	0301	YA-02	A	N	8
12/22/2008	W6QK USA CONTRACTING CMD	FT BELVOIR VA	AMC - ACC	TRAINING SPEC	0301	YA-02	A	N	21

Applicant Information

Name:
 SSN:
 Duty Title/Grade/Series: ACQUISITION CAREER MANAGER, YA-02, 0301
 Required APC/ACL: PROGRAM MANAGEMENT Level 2
 Work Phone:
 Email:

How to Apply for AAC Membership

AAC Membership Application

Required Education

One of the following is required:

- * Baccalaureate degree at an accredited educational institution authorized to grant baccalaureate degrees, or
- * On October 1, 1991, had at least 10 years of experience in acquisition positions in DoD or in comparable positions in other government agencies or the private sector

Achieved Degrees

Bachelors Degree in Electrical Engineer

Associate Degree in AUTOMOTIVE BODY REPAIRER

Status



Semester Hour Requirement

Status

24 Semester Hours are required

You have not met this education requirement, please provide explanation below:

- ☒ 24 semester credit hours in business related disciplines from an accredited college or university (courses must be on transcript).
- ☐ 24 semester credit hours in current AAC Career Field AND 12 semester credit hours in business related disciplines. [More Info](#)
- ☐ Exception to education requirement - possess ten years of acquisition experience prior to 1 October 1991.
- ☐ I do not meet any of these options for the required 24 hours.

Please upload your transcript in the space provided below: (required)

Browse...

[More Info](#)

Please enter details of how you meet the 24 business hours requirement in the space provided below: (required)

Select the 24 semester credit hours in business related disciplines
 or
 24 semester credit hours in Career field AND 12 semester credit hours in business related disciplines

						Status
	Series	Grade	APC	Sup	MO Exp	
GER	0301	YA-02	A	N	24	✓
GER	0301	NH-03	A	N	65	
			A	N	45	
Months of Acquisition Experience						138

How to Apply for AAC Membership

Applicant Information

Name:

SSN: XXX-XX-3991

Duty Title/Grade/Series: ACQUISITION CAREER MANAGER, NH-03, 0301 (Pay Grade Equivalent: GS-13)

Required APC/ACI Engineering Level 2

Work Phone: 703-805

Email:

AAC Membership Application

Applicant Information

Name: _____
 SSN: _____
 Duty Title/Grade/Series: ACQUISITION CAREER MANAGER, YA-02, 0301
 Required APC/ACL: Level 2
 Work Phone: _____
 Email: _____

How to Apply for AAC Membership

AAC Membership Application

Required Education

One of the following is required:

- * Baccalaureate degree at an accredited educational institution authorized to grant baccalaureate degrees, or
- * On October 1, 1991, had at least 10 years of experience in acquisition positions in DoD or in comparable positions in other government agencies or the private sector

Achieved Degrees

Bachelors Degree in Electrical Engineer

Associate Degree in AUTOMOTIVE BODY REPAIRER

Status



Semester Hour Requirement

Status

24 Semester Hours are required

You have not met this education requirement, please provide explanation below:

- ☐ 24 semester credit hours in business related disciplines from an accredited college or university (courses must be on transcript).
- ☒ 24 semester credit hours in current AAC Career Field AND 12 semester credit hours in business related disciplines. [More Info](#)
- ☐ Exception to education requirement - possess ten years of acquisition experience prior to 1 October 1991.
- ☐ I do not meet any of these options for the required 24 hours.

Please upload your transcript in the space provided below: (required)

[Browse...](#)

[More Info](#)

Please enter details of how you meet the 24 business hours requirement in the space provided below: (required)

Select the 24 semester credit hours in business related disciplines
 or
 24 semester credit hours in Career field AND 12 semester credit hours in business related disciplines

						Status
	Series	Grade	APC	Sup	MO Exp	
GER	0301	YA-02	A	N	24	✓
GER	0301	NH-03	A	N	65	
			A	N	45	
Months of Acquisition Experience						138

How to Apply for AAC Membership

One of the following is required:

- * Baccalaureate degree at an accredited educational institution
- * On October 1, 1991, had at least 10 years of professional experience in government agencies or the private sector

Achieved Degrees

High School Graduate or Equivalency

Semester Hour Requirement

24 Semester Hours are required

You have not met this education requirement, please select one of the following options:

- ☐ 24 semester credit hours in business related discipline
- ☐ 24 semester credit hours in current AAC Career Field
- ☒ Exception to education requirement - possess ten or more years of professional experience
- ☐ I do not meet any of these options for the requirement

Please upload your transcript in the space provided below: (optional)

Please enter details of how you meet the 24 business hours requirement in the space provided below: (optional)

I have 10 years of Acquisition experience prior to 1 October 1991.
Resume attached.

Status



[More Info](#)

Required Experience

48 Months of Acquisition Experience are required

Achieved Experience

From	Organization	Location	Command	Duty Title	Series	Grade	APC	Sup	MO Exp	Status
02/18/2007	USA ACQ SPT CTR	FT BELVOIR	USAASC	ACQUISITION CAREER MANAGER	0301	YA-02	A	N	24	
09/10/2001	AAESA	ALEXANDRIA VA	USAASC	ACQUISITION CAREER MANAGER	0301	NH-03	A	N	65	
07/25/1997	CAMBER CORPS	FT BELVOIR VA		PROGRAM MANAGEMENT			A	N	49	
Total Months of Acquisition Experience										138

Resume (required)

Rich text editor toolbar with icons for Bold, Italic, Underline, Bulleted List, Numbered List, Decrease Indent, Increase Indent, Cut, Copy, Paste, and Undo. Below the toolbar is a large text area for the resume.

How to Apply for AAC Membership

24 Semester Hours are required
You have not met this education requirement

- ☐ 24 semester credit hours in business
- ☐ 24 semester credit hours in current
- ☒ Exception to education requirement
- ☐ I do not meet any of these options for the required

Please upload your transcript in the space provided below: (optional)

Please enter details of how you meet the 24 business hours requirement in the space provided below: (optional)

 [More Info](#)

Required Experience

48 Months of Acquisition Experience are required

Achieved Experience										Status
From	Organization	Location	Command	Duty Title	Series	Grade	APC	Sup	MO Exp	
02/18/2007	USA ACQ SPT CTR	FT BELVOIR	USAASC	ACQUISITION CAREER MANAGER	0301	YA-02	A	N	24	
09/10/2001	AAESA	ALEXANDRIA VA	USAASC	ACQUISITION CAREER MANAGER	0301	NH-03	A	N	65	
07/25/1997	CAMBER CORPS	FT BELVOIR VA		PROGRAM MANAGEMENT			A	N	49	
Total Months of Acquisition Experience										138

Resume (required)

B **I** **U**      

Attach resume and update Section IX of the ACRB to reflect all previous acquisition experience

Validate ACRB

[View ACRB](#) ☐ I validate that my ACRB is up to date

Validate

- ☐ EVANS THOMAS R, 703-805
- ☐ Supervisor Information list

Attach your resume here.
It is required to apply for AAC Membership.

How to Apply for AAC Membership

Semester Hour Requirement

24 Semester Hours are required
 You have not met this education requirement yet.

☐ 24 semester credit hours in Business
☐ 24 semester credit hours in current
☒ Exception to education requirement
☐ I do not meet any of these options for the req.

Please upload your transcript in the space provided below: (optional)

Please enter details of how you meet the 24 business hours requirement in the space provided below: (optional)

[More Info](#)

[More Info](#)

Required Experience ✓

48 Months of Acquisition Experience are required

Achieved Experience

From	Organization	Location	Command	Duty Title	Series	Grade	APC	Sup	MO Exp	Status
02/18/2007	USA ACQ SPT-CTR	FT BELVOIR	USAASC	ACQUISITION CAREER MANAGER	0301	YA-02	A	N	24	✓
09/10/2001	AAESA	ALEXANDRIA VA	USAASC	ACQUISITION CAREER MANAGER	0301	NH-03	A	N	45	
07/25/1997	CAMBER CORPS	FT BELVOIR VA		PROGRAM MANAGEMENT			A	N	49	
Total Months of Acquisition Experience										118

Resume (required)

Validate ACRB

[View ACRB](#) ☐ I validate that my ACRB is up to date

Validate Supervisor Information

☐
☐ Supervisor Information listed is incorrect.

Click to validate that the information listed on your ACRB is correct and up to date

Click to validate your supervisor's information

Click to submit your AAC membership Application



SL

Print AAC Membership Documents

[HOME](#) [ACRB](#) [IDP](#) [SRPE](#) [CMS](#) [AAPDS](#) [AAC MS](#)[Main](#) [Print Certificate](#) [AAC MS Documents](#) [Regional Reviewer](#)

Welcome

- Welcome to the Army Acquisition Corps Management System.

News

- There is [1 unassigned application for the Eastern region](#) in the Regional Reviewer module.
- Your password expires on 05/08/2009

Click to print your AAC membership documents

[DOD Computer User](#) [Text Links](#) [ATRRS/AITAS Video Help](#)



supp


Print AAC Membership Documents



HOME ACRB IDP SRPE CMS AAPDS AAC MS

Main Print Certificate AAC MS Documents Regional Reviewer

AAC Member Certificates

-  [Print your AAC Membership Acceptance Letter](#)
-  [Print your AAC Membership Form 2587](#)
Please retain this file as the official document of record.
-  [Print your AAC Membership Certificate](#)

Instructions

- **NOTICE:** You must have Adobe Acrobat Reader version 7.0 or higher to properly download your AAC Membership certificate and approval letter. Please see your local helpdesk for assistance.
- If you already have Adobe Acrobat Reader version 7.0 or higher, and the certificate does not display properly, please close the printable document and retry.

[Security/Privacy](#) [System Requirements](#) [DOD Computer](#)

Click to print your AAC Membership Acceptance Letter

Click to print your AAC membership Certificate

Click to print your AAC Membership Form 2587

WORKFORCE MANAGEMENT DIVISION ACQUISITION WORKFORCE POINTS OF CONTACT

- **Ask an ACM Email Help Desk**
<https://rda.altess.army.mil/camp/index.cfm?fuseaction=support.helpRequest>
- **Ask an ACM Telephone Help Desk**
Comm. 575-678-2247 DSN 258-2247
- **Mail inquiries to: United States Army Acquisition Support Center**
ATTN: SFAE-NCR
9900 Belvoir Rd, Bldg 201, Suite 101
Fort Belvoir, VA 22060-5567

USEFUL WEB SITES

HOMEPAGE	WEB SITE
USAASC - Army Acquisition Corps Home Page (News / Publications / Career Development / Workforce Policy / Organization Information / Contacts / Links)	http://asc.army.mil
ATRRS / AITAS (Class Schedule, Register for DAU training)	https://www.atrrs.army.mil/channels/aitas
CAMP / CAPPMIS (ACRB / IDP / Certification / AAC / AAPDS)	https://rda.altess.army.mil/camp/
Defense Acquisition University (Catalog / Course Information / Certification Standards / Equivalent Courses / Fulfillment)	http://www.dau.mil http://icatalog.dau.mil/
Army Civilian Personnel Online (CPOL) (Leader Training / MyBiz)	http://cpol.army.mil

PREPARING FOR THE FUTURE

U.S. ARMY ACQUISITION SUPPORT CENTER

QUESTIONS?

